

VISION : Enlightenment Through Education,
Strength Through Organization.



SREE NARAYANA COLLEGE KANNUR

ACCREDITED BY NAAC WITH 'A' GRADE (AFFILIATED TO KANNUR UNIVERSITY)

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CRITERIA -1

1.1 CURRICULAM PLANNING AND IMPLIMENTATION FILES

AMC MEETING MINUTES

20/08/2021

online: gmeet 7pm

ACADEMIC MONITORING COMMITTEE MEETING

Agenda: Academic matters and result analysis

Members Present:

1. Dr. K Jayakumar
2. Dr. CP Sathesh
3. Dr. Lasitha BV
4. Dr. PC Sabitha
5. Ms. Rakhee Raghavan
6. Ms. Hredya P

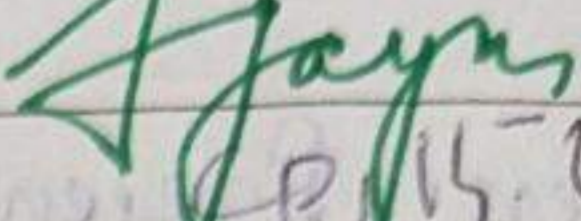
- Faculty members were directed to strictly monitor the attendance of students attending online sessions.
- Attendance to be recorded through etlab only
- Decided to conduct remedial sessions for students facing difficulties in attending online classes
- The Principal emphasised the need for maintaining regular interaction between students and teachers.



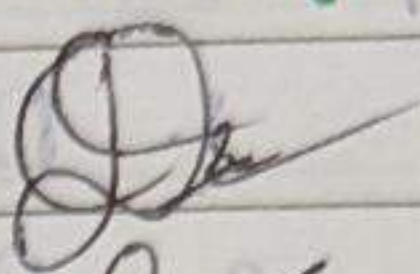
14/1/2022

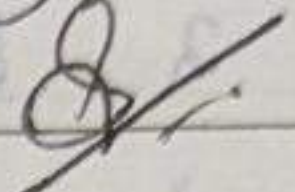
Venue : IQAC room 3.30

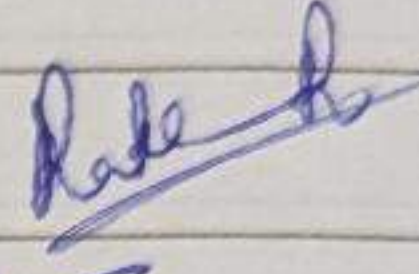
Members Present :

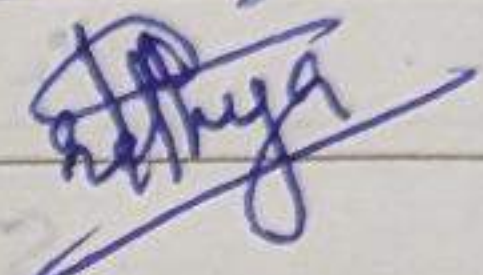
1. Dr. K. Ajayakumar 

2. Dr. CP Sathesh

3. Dr. Lasitha BV 

4. Dr. Sabitha PC 

5. Ms. Rakhee Raghavan 

6. Ms. Hmedy . P 

Decisions:

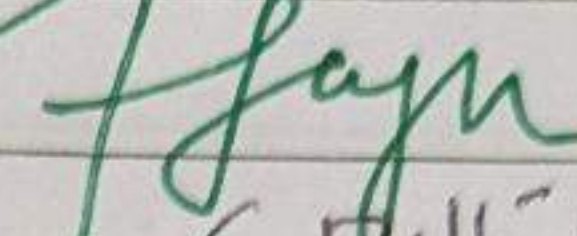
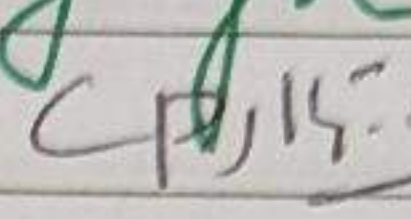
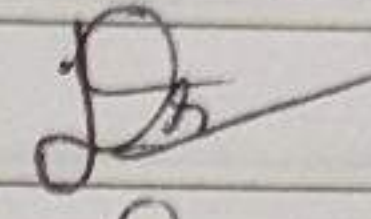
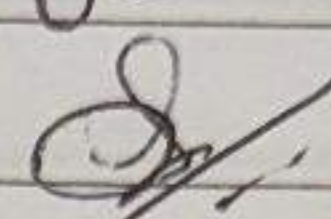
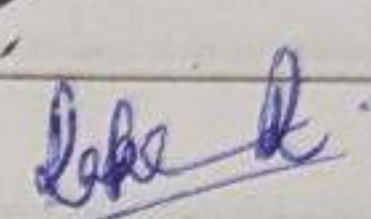
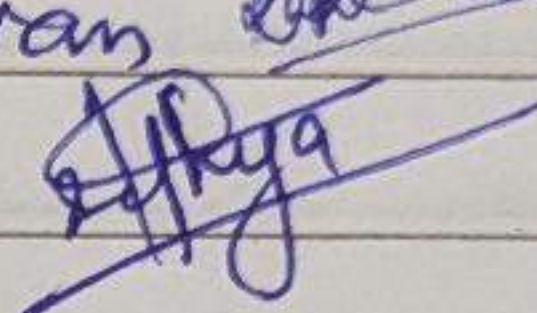
- The Principal instructed to ensure the completion of syllabus on time.
- Decision was taken to conduct a model examination for V semester students.
- Special coaching sessions were arranged for student struggling with specific subjects.
- Model exam paper to be valued immediately after the exam and returned to the students before the commencement of university examination.

12/12/2022

Venue: Department

Time: 3.30.

Members Present:

1. Dr. K Jayakumar 
2. Dr. CP Sathesh 
3. Dr. Lasitha BV 
4. Dr. Sabitha PC 
5. Ms. Rakhee Reghavan 
6. Ms. Hmedya P 

Decisions: The Principal suggested to conduct PTA meeting for I sem and III sem students.

- Remedial classes for common class students must be arranged immediately to assist weaker students of Malayalam History Batch
- The Principal emphasised the importance of maintaining general discipline among the students.



Date 12/7/23.






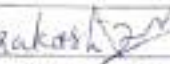
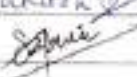
Venue: 19AC Room

Time: 3:50 pm

Agenda.

- 1) Result Evaluation (FA & MID)
- 2) Academic Calendar & A. Year Plan
- 3) Any other matters

Members Present

1. Dr. S.P. Kumar (Principal) 
2. Dr. K.P. Prasanth (19AC coordinator) 
3. Dr. Jayasree T D 
4. Dr. Bindu V V 
5. Dr. Rajeev M 
6. Ms. Prayanka Jayaprakash 
7. Ms. Bopha D G 

Discussions

1. Results of final year (2020-21 & 2021-2023) UG & PG Students were analysed.
Pass % in UG classes - 70%
" PG - 77%.
2. Planned to form Dept academic calendar on the basis of University Academic calendar & college calendar for the smooth functioning of the dept.
3. A brief outline of the activities of the dept in the current academic year has been discussed.
4. An evaluation of teachers' feedback were given and the dept was asked to make a proper analysis for further improvement.


12/7/23

Date 14/7/2023

Venue: Eco Dept.

Time: 3:45 pm

- Agenda:
- 1) Progress completion of V Sem BA & III Sem Pls
 - 2) P.A meeting - I BA & III Sem BA
 - 3) Orientation programme for I BA classes
 - 4) Any other matters.

Members Present

1. Dr. CP Sathesh (Principal) (PS 15.1)
2. Dr. KP Prasanna (IQAC Co-ordinator)
3. Dr. Jayashree T D
4. Dr. Basala V V
5. Dr. Rajeev M
6. Ms. Piyanka Jayaprakash
7. Ms. Sophia D G

Discussions

1. All the teachers reported 75% of the portions were completed and also conducted internal tests and the remaining portions & internals will be completed before the model examinations.
2. Decided to conduct PTA meeting for V Sem BA & III Sem BA before the commencement of their model examinations.
3. Discussed the need to arrange an orientation classes to I year students.
4. Principal asked to follow strict discipline regarding the attendance of the final year BA and II year VA students.
5. Remedial classes should be arranged for the weaker students.

14/7/23

Date: 8/12/2023

Venue: IQAC Room

Time: 1:15 pm

Agenda

1. Department Matters
2. Attendance in Model examination (III Sem BA),
3. Any other matters.

Members Present

1. Dr. C. P. Subhash (Principal) CP
2. Dr. K. P. Prasanna (IQAC coordinator) KP
3. Dr. Jayasree T. O. JTO
4. Dr. Banda V. V. BVV
5. Dr. Royce M. RM
6. Ms. Priyanka Jayaprakash PJ
7. Ms. Sophia D. G. SDG

Discussed the performance of ~~10~~ ¹⁵ sem students in II BA university examinations. Principal & IQAC coordinator insisted the strict discipline to be followed and ^{publication of} attendance (monthly) ~~st~~ st monthly.

Need to conduct more programmes for the benefit of the students by inviting subject experts.

More than 90% of the III sem BA students attended the model examination.

Discussed the study tour for the final year BA students and field visit to Landslide in Kolayal Panchayat.

CP

Date: 1/3/24
Time: 3:30 pm

Venue: IQAC Room

Agenda

1. Evaluation of V Sem BA result
2. Teachers completion of seven semesters
3. Review of Dept activities
4. Any other matter

Members Present

1. Dr C P Sathesh (Principal) CP Sathesh
2. Dr Phasanth K P (IQAC Co-ordinator) P
3. Dr Jayasree T. G. Jayasree
4. Dr Bindu V V Bindu
5. Dr Rajeev M Rajeev
6. Ms Pshyanka Jayaprakash Pshyanka
7. Ms Sophia D G Sophia

Results of the V Sem BA analysed, only 50% passed in V BA ully examination.

Teachers reported nearly 90% of the topics were covered in the case of VI BA economics.

IV Sem PGs 80% & III Sem UGs 70%.

Remaining positions will be completed 10 days before the commencement of the respective university examinations.

Reviewed various activities organised in the dept during the last 2 1/2 months.

Congratulated the department for conducting an ~~good~~ Alumni Meet (Milan 2) in the month of January.

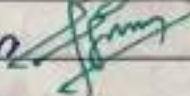
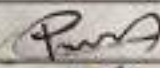



[Signature]
1/3/24

ACADEMIC MONITORING COMMITTEE MEETING

5-7-2021

A meeting of department academic monitoring committee was held on 5-7-2021 at 5 pm on online mode via Google meet, to discuss the academic related matters of the department of Microbiology.

Members Present:

1. Dr. K. Ajayakumar 
2. Dr. P. K. Amitha
3. Dr. K. P. Prasanth 
4. Prajina. P 
5. Dr. Ayana. N 
6. Ramejan. C. K. V 


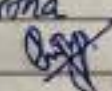


- Review of online classes: A review of online classes conducted till date was presented and the status of portion completion was also reported.
- Use of etlab for online classes: Online classes should be conducted through etlab only.
- V Semester result analysis:
 - No. of students registered = 31
 - No. of students passed = 27
 - Pass percentage = 87%

Academic monitoring committee meeting

12.8.2021

A meeting of the academic monitoring committee of microbiology department was held on 12.8.2021 on online mode via Google meet, at 7pm to discuss the academic and related activities of the department.

Members present:

1. Dr. K. Ajaykumar 
2. Dr. P.K. Anantha
3. Pragna. P 
4. Dr. Ayana. N 
5. Ramesan. C.K.V. 

→ VI semester result analysis: 2018-21 batch

No. of students registered : 31

No. of students passed : 23

Pass percentage : 74.2%

A⁺ = 3 students, A = 9 students, B = 9 students, C = 2 students

No. of students failed :

The details of the failed papers and the reasons for failure was discussed.

→ III semester result analysis:

No. of students registered : 31

No. of students passed : 28

Pass percentage : 90.32%

Remedial teaching to be given to all the students who have failed in papers from I to III semester, in order to prepare them for the supplementary examination.

→ The I and IV semester examinations are tentatively scheduled from 8-9-2021 onwards. So the topics of all papers of these semesters must be covered by conducting

written examinations, assignments and viva.

→ PTA meetings of the II and III year batches must be conducted at the earliest to discuss about the upcoming examinations.

Academic monitoring committee meeting

30-9-2021

A meeting of academic monitoring committee of Microbiology department was held on 30-9-2021 on online mode via Google meet at 6pm. to discuss the academic and related activities of the department.

Members present:

1. Dr. K. Ajaykumar
2. Dr. P.K. Anitha
3. Pragna P
4. Dr. Ayana N
5. Ramasar C.K.V.

→ Review of online class:

III Semester : 80-90% ^{portions} of two papers are completed
30% portions of one papers

V Semester : 80-90% portions of two papers are completed
35% portions of one paper is completed

One paper not started yet [allotted to guest lecturers]
The paper allotted to guest lecturers will be taken
laught by the permanent faculty till the appointment
of guest lecturers.

→ Model examination for I semester and V semester - Review:
90% of students of the department attempted the model
exam. The answer scripts were evaluated and marklists
are submitted.

→ College reopening: Offline classes for final year batches
will be started from 4-10-2021
Timing of classes = 9:30 to 3:30 For teachers - 9:15 to 4 pm.

→ PTA meetings of V semester batches should be conducted
before 4-10-2021 to discuss about the reopening

and avoid protocols. The precautions and care to be taken by the students as per avoid protocols should be discussed with the parents. Students should strictly follow the avoid protocols while coming to the college.

→

→ Practicals should be given more importance during the offline classes.

→ All the teachers should ensure the discipline of the students during offline classes at the college. It is the responsibility of the teachers to ensure that avoid protocols are practised and maintained by the students while they are in the college.

→ IV semester exams will be conducted by the third week of October (tentatively by 20/10/2021). So IV sem practicals should be completed at the earliest.

→ Tutorial system: Tutorial system should work more effectively

- Proper student interaction should be done.
- Tutor should enquire about the posthum completion status of all the subjects and should be intimated to the concerned teacher or HOD if needed.

→ More department activities should be conducted

- Webinars or other events involving students
- Teachers also should participate in such activities.

Academic Monitoring Committee Meeting

02.02.2022

A meeting of the Academic monitoring committee of Microbiology department was held on 2.2.2022 at 1:30 pm at Poompal's chamber to discuss the academic matters and related activities of the college.

Members Present:

1. Dr. K. Ajayakumar
2. Dr. P. K. Anitha
3. Prajima. P
4. Dr. Ayan. N
5. Ramelan. C. K. V.

1. I semester [2020-23 batch] result analysis:

No. of students registered : 39

No. of students passed : 30

Pass percentage : 76.9%

No. of students failed : 6

Absentees : 3 [Anusree, Varsha, Megha]

A⁺ = 17 A = 9 B = 4

2. Review of classes:

→ I semester classes are going on and about 50% of the syllabus is completed

→ Classes of IV & VI semesters are going on.

→ VI semester practicals are completed only project work and record work have to be done.

3. Roll out students should be intimated through letter from the department

4. V sem model exam will start on 9-2-2022. University exams (V sem) will commence from 24-2-2022.

After the model exam VI semester classes will continue till 18/2/2022 and study leave will commence from 19-2-2022 onwards.

5. Pastoral system must be made more effective. Time after class hours must be utilized for interacting with the students as a part of tutorial work.
6. PTA meetings of all batches should be conducted at the earliest. In PTA meetings discussions should be made on general discipline and code of conduct that should be practiced and maintained in the campus.

Academic monitoring committee meeting

15-6-2022

A meeting of the academic monitoring committee of Microbiology department was held on 15-6-2022 at 12:30 pm, at the Principal's chamber, to discuss the academic matters and related activities of the department.

Members present:

1. Dr. K. Ajayabumas
2. Dr. K.P. Prasanth
3. Prajina. P
4. Dr. Ayana. N.
5. Ramelam. C.K.V.

1.

1. Review of classes and portions completion result was presented.

→ For IIIrd BSc Microbiology, I semester classes are going on.

→ For II BSc Microbiology, II semester portions are completed for Core (Microbiology), English and Hindi.

II sem portions of complementary courses (zoology & chemistry) and Malayalam are not completed yet.

→ III semester classes will be started after their I sem examination (by July first week)

2. II sem and I sem result analysis.

II Semester [2020-23 batch]

No. of students registered : 39

No. of students passed : 35

Pass percentage : 89.74%

No. of students failed : 4

→ 1 student (Sanya) failed in one paper only (Core)

→ 3 students (Anusree, Mayyaka & Unprasad) failed in 4 papers (Core, complementary and English)

V semester result [2019-20 batch]

No. of students registered : 30

No of students passed : 30

Pass percentage : 100%

Students with back paper in III & IV Sem = 2

[Arjun & Anjali - P.]

3. Tutorial work should be done effectively on a daily basis by all the tutors and each student must be personally attended by the tutor to discuss their academic and other matters so that their all their academic and other problems can be discussed and resolved.
4. Monthly report of the department activities has to be submitted to the COAC.
5. Time table for V semester and VI semester has to be prepared with paper details and teacher's name and should be submitted to Mr Vipin V.K.
6. Feedback submission by 2019-21 batch: All the students of BSc Microbiology 2019-21 batch have submitted the feedback forms.
7. ~~Various~~ Various activities and programs ~~are~~ have to be conducted by the department:
 - Seminars and webinars should be conducted either in collaboration with other dept of the college or other scientific agencies & or bodies.
 - Extension activities has to be designed and ~~are~~ conducted

in collaborations with the local government bodies that can contribute to the benefit of the society.

→ MOUs to be made with government or other bodies/agencies to conduct various events and activities.

→ One national seminar must be conducted in which students can be given a chance for presentation.

8. Microbiology Alumni: Alumni association of the Microbiology department has to be formed at the earliest, so that Alumni can also be a part of the department activities like seminars, webinars and other events. Alumni can also be involved in ~~the~~ ~~all~~ the various programs organized in the department.

Academic Monitoring committee meeting

20.9.22.

A meeting of the academic monitoring committee of Microbiology Department was held on 20.9.2022 at 12.30 pm at ^{10A} room, to discuss the academic matters and related activities.

Members present:

1. Dr. K. Ajayakumar
2. Dr. K. P. Prasanth
3. Prajna P
4. Dr. Ayana N.
5. Ramesan C.K.V.

1. Review of and analysis of III semester result: (2020-23 batch)

No. of students registered : 39

No. of students passed : 35

Pass percentage : 89.74

Four students failed:

1. Anusree P - 4 papers (2 complete + 2 case)
2. Mayukha - All papers failed
3. Hariprasad - 2 case papers
4. Sudhansu Biju - 1 case paper

2. Review of I, II and III year classes: I year classes have been started, II year classes are restarted after their second semester exams and final year classes are going on.

3. Constituting Alumni of Microbiology department: Principal has suggested that the union motion to constitute the Microbiology alumni association and to conduct atleast one meeting before November 30th 2022.

Academic Monitoring committee meeting

20-9-22

A meeting of the academic monitoring committee of Microbiology Department was held on 20-9-2022 at 12:30 pm at ~~class~~ room, to discuss the academic matters and related activities

Members present:

- 1. Dr. K. Ajayakumar
- 2. Dr. K. P. Prasanth
- 3. Prajina P
- 4. Dr. Ayana N.
- 5. Rameesh C.K.V.

1. Review of and analysis of III semester result (2020-23 batch)

No. of students registered : 39
 No. of students passed : 35
 Pass percentage : 89.74

From students failed:

- 1. Anusree P - 4 papers (2 comple + 2 case)
- 2. Mayukha - All papers failed
- 3. Hariprasad - 2 case papers
- 4. Sudhanshu Biju - 1 case paper

2. Review of I, II and III year classes: I year classes have been started, II year classes are restarted after their second semester exams and final year classes are going on.

3. Constituting Alumni of Microbiology department: Principal has suggested and has given instruction to constitute the Microbiology alumni association and to conduct atleast one meeting before November 30th 2022.

3. National seminar: National seminar organized by microbiology department will be on October 13th & 14th 2022.
 - Co-ordinator: Dr. Anand N.
 → Principal suggested to conduct a press conference by October 10th 2022.
 → A write up about the seminar to be prepared in Malayalam for the press conference.

4. As regular classes are on full swing, it should be ensured that all the classes are engaged by the respective teachers and no class should be left free. If any class is not being engaged, ~~they~~ the concerned teacher should be informed about it and it should be reported to the Principal immediately.

5. Ramson C.K.V reported that he is planning to conduct a residential orientation camp (one day) for 1 year students. Principal suggested to conduct it before 15/10/2022.

→ Principal has suggested to conduct a department-level orientation program for 1 year students in which all the teachers teaching them (core, complementary, English and language) should participate.

6. IQAC co-ordinator suggested to complete the final year projects early and to publish papers on it. Also he has suggested to conduct add-on courses. Principal has suggested to start add-on courses related to certificate courses offered by ICRA/OU.
 → Extension activities to be conducted.

7. → All the dept activities should be uploaded in the website. Photos of all activities, brochures of all activities.

should be uploaded. Photos and all the documents
to be uploaded ~~to~~ should be given to Vipin-V-R.

Date: 7/7/21

Time: 7:30

Venue:

Agenda: Online class program

Members Present:

1. Dr. Ajaykumar K (Principal)
2. Dr. Anula (I.G.A.C. coordinator) Att
3. Dr. Pennabul Vandana M Att
4. Dr. Jayasree T. D. Att
5. Dr. Bindu V. V. Att
6. Dr. Rajeev M
7. Ms. Priyanka Jayaprakash Att
8. Ms. Sophia D. G.

Proceedure & Decision

1. The Unanimous decision of the department of not having members of their department present in the AMC was expressed to the Principal. The principal magnanimously agreed that only the I.G.A.C. coordinator would be present in the AMC meeting with the department.
2. The meeting reviewed the performance of the online classes. Classes were regularly being conducted and the weekly details were being submitted to the principal on time.
3. Low attendance in the UG classes was discussed and it was decided to have a PTA meeting of the at the earliest.
4. Principal reiterated the importance of tutorial system.

[Signature]
Principal

Date 8/8/21

Online mode.

Agenda: Analysis of BA results

Members Present

1. Dr. Anant Kumar K (Principal)
2. Dr. Anitha (JBA coordinator) *AK*
3. Dr. Vandana *VV*
4. Dr. Jayasee T.A. *JT*
5. Dr. Bindu V.V. *BV*
6. Dr. Rajeev M.
7. Ms. Priyanka Jayapalash
8. Ms. Sophia D.C. *Sh*

Procedure & Decision

The final results of BA (2018 - 2021 batch) is as follows

Total number of students	-	53
Total students appeared		49
Total passed		33
Pass percentage		67.34
Distribution		5(A)
First class and above		33
Students passed ^{with 4} in Economics		3 - A+ , 14 A
Total failed		14 - A20
Students failed in all semester		20.5
Sports students failed		4
Differently abled students failed		3
Students failed in only 1 ^{semester} Subject		4

The results were analysed in details department was happy as all the students appeared to pass had done well.

Steps to improve the results were discussed remedial classes were suggested.

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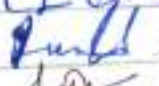



Date: 4/10/21.

Venue: Eco Department

5

Agenda: Analysis of III Sem BA & PG results.
Review of dept. activities
Any other matters

Members present

1. Dr. Ajayakumar K (Principal)
2. Dr. Anitha (CIC/AC coordinator) 
3. Dr. P. Vandana 
4. Dr. Jayasree T.O. 
5. Dr. Bindu V.V. 
6. Dr. Rajeev M.
7. Ms. Priyanka Jayaprakash
8. Ms. Sophia D.G. 

Procedure & Decision.

- III sem results were discussed. The result was expected. Many students have to improve their.
- Final year PG results were analyzed. Dr. has secured III rank in the university exam. 4 students have failed in the exam. The percentage is 79%.
- Online model exams for IV semester was with the participation of maximum students.
- Discipline is to be maintained in off line classes along with COVID protocol.

Date: 11/11/21

Time: 3:30

Agenda-

- Members present
1. Review of Dep. functioning of the depass
 2. Any other matter.

Members present

1. Dr. Ajayakumar (Principal) Present
2. Dr. Anitha (J.B.A.C. Coordinator) Present
3. Dr. P. Vandana Present
4. Dr. Jayasree T.O. Present
5. Dr. Bindu V.V. Present
6. Dr. Rajeev M.
7. Ms. Priyanka Jayaprakash
8. Mr. Sophia D.G. Present

Procedures & Decisions

1. The department was functioning normally with regular classes being conducted. 75% of the portions of V sem, & III sem, BA & III Sem, PG has been completed and the rest would be completed in a time bound manner.
2. The principal distributed the Teachers score based on the feedback form of final year outgoing students. The teachers of the department had uniformly attained high score. The principal mentioned that it may be improved further.
3. The teachers addressed their grievances of being to the Principal. All the Majority of the department teachers were of the opinion that they were being ignored when it and were not given responsibilities in the college. The Principal tried to ~~refute~~ refute the statement but agreed to consider it.

Present


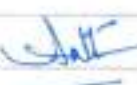

Date: 13/1/22.

Venue: ^{ICAC} Seminar Room

Time: 3.30

- Agenda:
1. Review of the functioning of the department
 2. Any other matters.

Members Present,

1. Dr. K. Ajayakumar 
2. Dr. Saintha P.K. (ICAC Coordinator) 
3. Dr. P. Vandana 
4. Dr. Jayasree T.O.
5. Dr. Bindu VV
6. Dr. Rajeev M.
7. Ms. Piyanka Jayaprakash
8. Ms. Sophia D.G.

Procedures & Decisions.

1. Classes after xmas vacation started from 03/1/22. A review of the classes were done.
2. Model exams (V) to be started from 19/01/22. Students should attend the exams. Papers should be corrected & returned to the students immediately after the exam & before university exam.



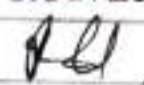





3:



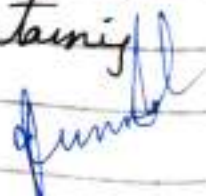
Date: 9/06/22
Time: 12:30

- Agenda:
1. Result analysis of V Sem
 2. Commencing of classes of V Sem BA
 3. Portion completion of odd semester
 4. Vacation classes-
 5. Any other matter

Members Present

1. Dr. K. Ajaykumar 
2. Dr. K. P. PRASANNAN (QAC Coordinator) 
3. Dr. P. Vandana 
4. Dr. Rajeev. M 
5. Priyanka Jayaprakash 
6. Dr. Jayashree T. O 
7. Sophia. D. G. 
8. Dr. Bindu. V. V. 

1. Report was given about vacation classes and results of V Sem BA & III Sem MA.
2. Principal advised the teachers to be more stringent regarding tutorials & should be regularly taken.
3. PTA meeting for III Sem & V Sem BA should be conducted before the next semester exam.
4. Feedback forms have been collected from the students.
5. Medium of instruction should be English.
6. NAAC files of the department should be prepared for the inspection of Dr. Ravindran by mid 3rd July.
7. Teachers should become more active academically.
8. Improve academic atmosphere by maintaining discipline among students.



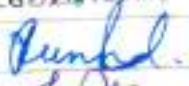

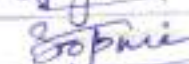





Date: 22/9/22.

Time: 3.30

- Agenda
- 1) Result analyses of III sem UG & final MA
 - 2) Alumni meet
 - 3) any other

Members present:

1. Dr. K. Ajayakumar 
2. Dr. K.P. PRASANTHA IBAAC Coordinator 
3. Dr. P. Vandana 
4. Dr. Jayashree T.O 
5. Sophia D.G. 
6. Dr. Bindu.V.V. 
7. Dr. Rajeev.M 
8. Priyanka Jayaprakash 

- 1) Results of III sem UG & Final MA was discussed.
 III sem UG → 51% overall pass.
 55% passed - Economics
 Final MA - 70%.

- 2) Grand alumni Meet is to be held on 27th November 2022 at College Auditorium. Principal & IBAAC coordinator were informed about this.

3. Feedback form of ^{individual} teachers ^{& department} from the outgoing UG & PG students were given and the dept was asked to analyse it.



മധ്യസ്ഥലനിർദ്ദേശമിട്ടുകൊടുത്ത പാലിത്തറം ഭവനം
 ഉൾപ്പെടെയുണ്ട്.

5) 2,4 ബെൽറ്റർഡ് പരിപാടികൾ ഭവനങ്ങൾ
 ഉൾപ്പെടെയുണ്ട്. മിഷനറി കിരണവും തിരുച്ചി
 ന്നാർ വിനയകുമാർ മുഖേന നടത്തിയിട്ടുള്ള
 വിജ്ഞാപനങ്ങൾ കണ്ടുകിട്ടിയതിനെത്തുടർന്ന്
 ഭവനങ്ങൾ നടത്തിയുള്ള പരിപാടികൾക്കും
 അതിനനുസരണം നടത്തിയുള്ള പ്രവർത്തനങ്ങൾക്കും
 ഉൾപ്പെടെയുണ്ട്.

{ 4th sem 45th ക്ലാസ് പാലായനം 20 } { 5.45 }
 വിജ്ഞാപനം 48.88% { പാലായനം 22 }
 { 2nd sem 47th ക്ലാസ് പാലായനം 31 } { 6.00 }
 വിജ്ഞാപനം 66%

6) പാലായനം നടത്തിയുള്ള ഇംഗ്ലീഷ്, മലയാളം, ഭാഷാപഠനം
 നിർവ്വഹിച്ചിട്ടുള്ളതും തിരുച്ചിനാർ കോളേജ്
 പരിപാലിപ്പിക്കാൻ ഭവനങ്ങൾ നടത്തിയുള്ള പരിപാടികൾ
 കൂടുതൽ വിവരങ്ങൾ ഉൾപ്പെടെയുണ്ട്.

മലയാളിഭവനം ഭവനം കോളേജ്
 മി. പി. തോമസ് പാലായനം ~~കോളേജ്~~ ഭവനങ്ങൾ
 തിരുച്ചിനാർ പ്രവർത്തനം തിരുച്ചിനാർ നഗർ
 പ്രവർത്തിച്ചിട്ടുണ്ട്.

- പാലായനങ്ങൾ
- 1) ഡോ. കെ. തോമസ്
 - 2) ഡോ. പി. കെ. തോമസ്
 - 3) ഡോ. കെ. പി. തോമസ്
 - 4) ഡോ. എ. പി. തോമസ്
 - 5) തിരുച്ചിനാർ
 - 6) തിരുച്ചിനാർ
 - 7) തിരുച്ചിനാർ
 - 8) തിരുച്ചിനാർ

അനുസരണപരമായി പഠിച്ചതിന് മേൽപ്പടി വിജയം നേടിയതിനുള്ള അംഗീകാരം 68.2926%. ഇതനുസരിച്ച് ഈ സ്കൂൾ കോഴ്സിലെ വിജയം ഉറപ്പാക്കുന്നതിനും മികച്ച വിദ്യാർത്ഥികളെ കണ്ടെത്തുന്നതിനും കോഴ്സിന്റെ വിജയം ഉറപ്പാക്കുന്നതിനും 13 A ഗ്രേഡ് വിജയം നേടുന്നതിനും 11 B ഗ്രേഡ് വിജയം നേടുന്നതിനും

— അതിനായി, നമ്മുടെ പാഠ്യപുസ്തകങ്ങൾ കൃത്യമായി പഠിക്കാനും പഠിപ്പിക്കാനും സഹായിച്ചിട്ടുണ്ട്. ന്യൂനതകൾ തിരുത്തുന്നതിനും പാഠ്യപുസ്തകങ്ങൾ കൃത്യമായി പഠിക്കാനും സഹായിച്ചിട്ടുണ്ട്.

- 2) കൃത്യമായി പഠിക്കാനും കൃത്യമായി പഠിപ്പിക്കാനും സഹായിച്ചിട്ടുണ്ട്.
- 3) 4th sem കോഴ്സിന്റെ വിജയം ഉറപ്പാക്കുന്നതിനും വിജയം നേടുന്നതിനും സഹായിച്ചിട്ടുണ്ട്.
- 4) വിജയം നേടുന്നതിനും വിജയം നേടുന്നതിനും സഹായിച്ചിട്ടുണ്ട്.

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11.06.2022
IQA/C Room
1 Room

മേൽപ്പറഞ്ഞവർക്കായി 4 തവണ

2022 ജൂൺ 11 ന് 10 മിനിക്ക്
IQA/C മുറിയിൽ നടന്നു

പുതിയ തിരഞ്ഞെടുപ്പുകൾക്കായി തയ്യാറെടുപ്പിച്ചുകൊണ്ടിരിക്കുന്നതിനിടയിൽ
കൂടുതൽ വിവരങ്ങൾ നൽകുന്നതിനായി വിവിധ വിഭാഗങ്ങളിൽ നിന്നും പങ്കെടുക്കുക
പ്രായോഗികമായി 2022 ജൂൺ 11 ന് 10 മിനിക്ക് IQA/C മുറിയിൽ
അടയാളം കോർഡിനേഷൻ യൂണിറ്റ്. വേദനാ കേന്ദ്രം.
വേദനാ കേന്ദ്രം സംസ്ഥാനം 2022.0.21

- 1) വേദനാ കേന്ദ്രം (പിൻ വിഭാഗം)
- 2) വേദനാ കേന്ദ്രം (പുറം വിഭാഗം) (കോർഡിനേഷൻ യൂണിറ്റ്)
- 3) വേദനാ കേന്ദ്രം (കോർഡിനേഷൻ യൂണിറ്റ്)
- 4) വേദനാ കേന്ദ്രം (കോർഡിനേഷൻ യൂണിറ്റ്)
- 5) ശ്രീലത.ജ
- 6) കീഴ്വ.പി. രാജ
- 7) സിജി.ലി

- 1) അഞ്ചാം തവണയ്ക്ക് വിവിധ വിഭാഗങ്ങൾ 36
കോർഡിനേഷൻ യൂണിറ്റിൽ 28 കോർഡിനേഷൻ
സംസ്ഥാനങ്ങൾ.
- 2) അഞ്ചാം തവണയ്ക്ക് കോർഡിനേഷൻ യൂണിറ്റിൽ
36 കോർഡിനേഷൻ യൂണിറ്റിൽ 24 കോർഡിനേഷൻ യൂണിറ്റുകൾ
പങ്കെടുക്കുന്നതിനായി നിർദ്ദേശം ചെയ്യുന്നു.
- 3) 5ാം തവണയ്ക്ക് കൂടുതൽ പങ്കെടുക്കുന്നതിനായി
ആരംഭിച്ച സീനിയർ 4th തവണയ്ക്ക് കൂടുതൽ
പങ്കെടുക്കുന്നതിനായി നിലവിലുള്ള സംസ്ഥാനങ്ങൾ
കൂടുതൽ പങ്കെടുക്കുന്നതിനായി നിർദ്ദേശം ചെയ്യുന്നു
കോർഡിനേഷൻ യൂണിറ്റിൽ പങ്കെടുക്കുന്നതിനായി
അറിയിച്ചു.
- 4) SC, ST കുട്ടികൾക്ക് Balamo ഉൾപ്പെടെയുള്ള
അനുയോജനകൾ നൽകുന്നതിനായി നിർദ്ദേശം
നിലവിലുള്ള സംസ്ഥാനങ്ങൾ നിലവിലുള്ള
4th sem, 2nd sem വിദ്യാർത്ഥികൾക്ക് ഇടം

മലയാളി വിവാഹ AMC മീറ്റിംഗ് 5
2022 ഡിസംബർ 5

5/12/2022
12:30 PM

ലോഗിംഗ് ചെയ്തവർ

- 1) ഡോ. ജെ. അജയകുമാർ
- 2) ഡോ. ജെ. പി. പ്രയാഗ്
- 3) ഡോ. ഷമീനാജ് ഐ. എം.
- 4) ഡോ. ബിജുജോയ്. എം.
- 5) ശ്രീലത. ജി
- 6) ബിജുലി. പി
- 7) മരിയ. പി. ജെ

ലോഗിംഗ് ചെയ്യാത്തവർ AMCO അംഗീകരിച്ച കമ്മിറ്റി അംഗങ്ങൾ

- 1) 3rd ടെർമിനൽ ചെയ്യാത്തവർ കൂട്ടായ്മയുടെ സീനിയർ അംഗങ്ങൾ.
- 2) 3rd ടെർമിനൽ മിറ്റിംഗ് വിജയകൃഷ്ണൻ നായർ നേതൃത്വത്തിൽ നടന്നു. അതിൽ അംഗീകരിച്ച കമ്മിറ്റി അംഗങ്ങൾ.
- 3) 1st ടെർമിനൽ, 3rd ടെർമിനൽ പി. ടി. ഐ. മീറ്റിംഗുകളിൽ നടന്നവർ.
- 4) അലക്സാണ്ടർ മീറ്റിംഗ് 1st ജൂനിയർ ഡിവിഷൻ കമ്മിറ്റി നേതൃത്വത്തിൽ നടന്നു. അതിൽ അംഗീകരിച്ചവർ.
- 5) മലയാളി വിവാഹ അലക്സാണ്ടർ മീറ്റിംഗ് കമ്മിറ്റി നേതൃത്വത്തിൽ നടന്നു.
- 6) മലയാളി വിവാഹ മൂന്നാം ടെർമിനൽ കമ്മിറ്റി നേതൃത്വത്തിൽ നടന്നു.
- 7) അതിൽ അംഗീകരിച്ചവർ.
- 8) മൂന്നാം ടെർമിനൽ കമ്മിറ്റി നേതൃത്വത്തിൽ നടന്നു.

കുറഞ്ഞ തിരക്കുകൾ, കേന്ദ്രീകൃത മിന്നി നിരമിപ്പനയ്ക്കു
നല്ല മിന്നിപ്പു, യന്ത്രമിപ്പ ആവശ്യമില്ലാത്തതിനാലും
യന്ത്രമിപ്പയ്ക്കു ആവശ്യമില്ലാത്തതിനാലും
കേന്ദ്രീകൃത മിന്നിപ്പു, കേന്ദ്രീകൃത മിന്നിപ്പു
കേന്ദ്രീകൃത മിന്നിപ്പു, കേന്ദ്രീകൃത മിന്നിപ്പു
കേന്ദ്രീകൃത മിന്നിപ്പു, കേന്ദ്രീകൃത മിന്നിപ്പു




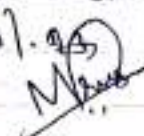
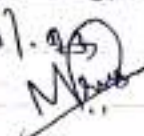
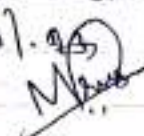
4) തിരക്കുകൾ കേന്ദ്രീകൃത മിന്നിപ്പു, കേന്ദ്രീകൃത മിന്നിപ്പു
കേന്ദ്രീകൃത മിന്നിപ്പു, കേന്ദ്രീകൃത മിന്നിപ്പു
കേന്ദ്രീകൃത മിന്നിപ്പു, കേന്ദ്രീകൃത മിന്നിപ്പു
കേന്ദ്രീകൃത മിന്നിപ്പു, കേന്ദ്രീകൃത മിന്നിപ്പു

5) മിന്നിപ്പു 22 ന് മേൽമിന്നിപ്പു, കേന്ദ്രീകൃത മിന്നിപ്പു
കേന്ദ്രീകൃത മിന്നിപ്പു, കേന്ദ്രീകൃത മിന്നിപ്പു
കേന്ദ്രീകൃത മിന്നിപ്പു, കേന്ദ്രീകൃത മിന്നിപ്പു
കേന്ദ്രീകൃത മിന്നിപ്പു, കേന്ദ്രീകൃത മിന്നിപ്പു

6) JRF; NET ഉന്നതം കേന്ദ്രീകൃത മിന്നിപ്പു, കേന്ദ്രീകൃത മിന്നിപ്പു
കേന്ദ്രീകൃത മിന്നിപ്പു, കേന്ദ്രീകൃത മിന്നിപ്പു
കേന്ദ്രീകൃത മിന്നിപ്പു, കേന്ദ്രീകൃത മിന്നിപ്പു
കേന്ദ്രീകൃത മിന്നിപ്പു, കേന്ദ്രീകൃത മിന്നിപ്പു

22/6/2023
വ്യാ. 130.

ലിറ്റി അട പ അടുത്തവർ

- 1) ഡോ. അ. പി. (ഗ്രാമൻ)
- 2) ഡോ. രാ. പി. അമിട്ടു. 
- 3) ട്രീലൻ. 
- 4) ബിജു. പി. 
- 5) ഡോ. ബിജു. രാ. 
- 6) എ. പി. 
- 7) എ. പി. 

ലിറ്റി കീഴടക്കങ്ങൾ.

7 പത്രം അയച്ചു വരും, പത്രം വരിക
പത്രം വരിക, നിങ്ങൾ വരിക
കമ്മിറ്റി അയച്ചു വരിക
22/6/2023 1 മണിക്ക് 10 AC നടുവില
അക്കാദമി ടെലിഫോൺ കമ്മിറ്റി ഡി. 10
ലിറ്റി.

1 അടുത്ത അടുത്ത നിങ്ങൾ വരിക
47 വാട്ടിംഗ് കമ്മിറ്റി അയച്ചു വരിക
29 ലിറ്റി വരിക. 6.7 % വാട്ടിംഗ്
കമ്മിറ്റി വരിക.

2. അടുത്ത അടുത്ത കമ്മിറ്റി കമ്മിറ്റി
3 മണി അടുത്ത.

3 ലിറ്റി കമ്മിറ്റി കമ്മിറ്റി കമ്മിറ്റി
കമ്മിറ്റി കമ്മിറ്റി കമ്മിറ്റി
കമ്മിറ്റി കമ്മിറ്റി കമ്മിറ്റി

4 അടുത്ത അടുത്ത കമ്മിറ്റി കമ്മിറ്റി
അടുത്ത അടുത്ത കമ്മിറ്റി കമ്മിറ്റി
അടുത്ത അടുത്ത കമ്മിറ്റി കമ്മിറ്റി

ആജ്ഞകൾ - അപവാദകൾ നിലവിലെ
ഭൃഗു, രണ്ടു വർഷക്കാലത്തു തുടർച്ചയ്ക്ക്
നേരിടുന്ന ആജ്ഞകൾ നടന്നാൽ അനുഭവം
ഭവിക്കും.

5. ഭൃഗുവും സമുദ്രം ഉൾക്കൊള്ളുന്ന പരിഷ്കൃത
ഘട്ടം ഉൾക്കൊള്ളുന്ന അതിർത്തിയിൽ
ഭൃഗുവും സമുദ്രം തമ്മിൽ ചില നേരിടുന്ന
വരണമുണ്ട്.

6 നിലവിലെ ഭൃഗുവും വർഷക്കാലത്തു
ആയ ചില നേരിടുന്ന അനുഭവങ്ങളുടെ
പരിഷ്കൃതഘട്ടം വിശദീകരിക്കുന്ന
വിശദീകരണങ്ങളുടെ അടിസ്ഥാനത്തിൽ
ഭൃഗുവിൽ അതിർത്തിയുടെ നടപടികൾ
അനുഭവിക്കാൻ അനുഭവിക്കും.

6. മലയാളം പഠിപ്പിക്കുന്നതിന് പ്രധാനം അറിയാൻ
പിറ്റേപ്പതിയെ അറിയാൻ പ്രയാസം ഉണ്ടാകാതെ
മുൻപുപിന്നാലെയായി അറിയാൻ = 5-

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$\text{ms}^{-1} = \frac{1}{1000} \text{ m} \cdot \frac{1}{60} \text{ min}^{-1}$ എന്നിങ്ങനെ
 ms⁻¹ കിഴിവിലെ.

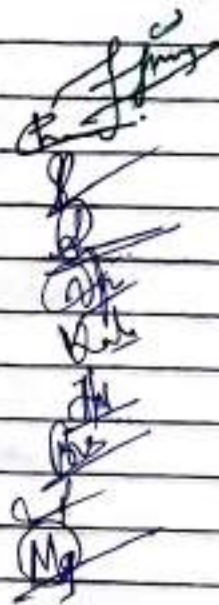
Academic Monitoring Committee Meeting - 1³

05-07-2021.

A meeting of department academic monitoring committee was held on 5-07-2021 at 7. pm in online mode through Google meet to discuss the academic matters of the department of Physics.

Members Present:

1. Dr. Ajaya Kumar K.
2. Dr. Prasanth K.P.
3. Sreshma Rajan
4. Remya Kristina M.
5. Vipin V K
6. Kala K.S
7. Rashida TNK
8. Bivitha T.K.
9. Remya M
10. Manoj V.T.



① Review on the online class: A review of online classes conducted till date was done and the status of portion completed was reported.

② V Semester result analysis was done and decided to give more attention to weak students and make to prepare them for the coming examination.

③ Use of Etlab for online classes - All online classes should be conducted through Etlab only and attendance

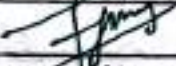









4) Decided to conduct PTA meetings to make
all give an awareness about online classes.

Academic Monitoring Committee Meeting - 2. (online)

11-08-2021

A meeting of the academic monitoring committee was held on 11-08-2021 on online mode through Google meet at 7 pm to discuss the academic & related various activities of Dept. of Physics.

Members Present:

1. Dr. K. Ajay Kumar 
2. Dr. Prasanth K.P. 
3. Sreshma Rajan 
4. Reemya Krishnam M 
5. Vipin V.K. 
6. Kala K.S. 
7. Rashida T.N.K. 
8. Bivitha T.K. 
9. Reemya M. 
10. Manooob V.J. 

① Result Analysis -

- VI Semester result analysis of ^{U.G.} 2018-21 batch
 No. of students registered - 45
 No. of students passed - 39
 Pass Percentage - 86.67.
- IV Semester result analysis of PG-2019-21 batch
 No. of students registered - 12
 No. of students passed - 8
 Pass Percentage -
- 1st Rank for Aswani Ashokan in the Kannur University M.Sc. Physics exam 2021.
- III Sem U.G. & PG result analysis also done.

Decisions (Action)

- ① → Planned to conduct an interdepartmental competition in the month of July by Physics Association.
- ② → The I & IV Semester examinations are tentatively scheduled from the second week of September. So the portions should be revised by conducting examinations & viva and prepare the students for the examination.
- ④) PTA meetings of II & III year UG batches to be conducted at the earliest to discuss about the upcoming examinations.
- ⑤) Tutorial system to be made more effective by proper student interactions.

15/9/2021

AMC Meeting - 3

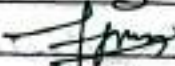





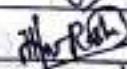

7

Agenda:

- (1) Result analysis - II Sem UG & III Sem PG
- (2) Portion completion -
- (3) Upcoming departmental activities -
- (4) Any other matter

A meeting of academic monitoring committee was held on online mode on 30-09-2021 via Google meet at 7 pm to discuss the various activities of the department.

Members Present

- | | |
|------------------------|---|
| (1) Dr. K. Ajayakumar |  |
| (2) Dr. K. P. Prasanth |  |
| (3) Sreshma Rajan |  |
| (4) Remya Krishnan M |  |
| (5) Vipin V K |  |
| (6) Kala K S |  |
| (7) Rashida T N K |  |
| (8) Bivitha T K |  |
| (9) Manoo V J |  |

- (1) Review of online class:
 - III Semester UG - 60-70% portions of core paper completed.
 - V Semester - 75% portions of two papers completed.

60% portions of 2 paper completed
III Semester PG

50-60% portions of all papers completed
 completed

③ → Model Examination Review.

College level model examination was conducted and almost 90% of the students attended the exam. The answer scripts were evaluated and mark list submitted.

3. College Reopening - Offline mode of classes for final year UG & PG will be started from 04-10-2021. Class Timings will be 9.30 - 3.30 - for students.

4. PTA meetings of V Semester UG & III Semester PG batches should be conducted before 4-10-2021 to discuss about college reopening and precautions & care to be taken to follow covid protocol.

5. Teachers should ensure the discipline of the students during offline classes and ensure that students follow covid protocol.

6. IV Semester exams to be conducted by middle of October, so portions should be completed and revision to be done.

7. More dept. activities to be conducted and teachers should participate in all the activities.

Academic Monitoring Committee Meeting &

19-11-2021

Meeting of the Academic monitoring committee was held on 19-11-2021 to discuss the academic matters of the department.

Members Present:

1. Dr. K. Ajaya Kumar
2. Dr. Prasanth K.P
3. Sreshma Rajan
4. Remya Krishnan M
5. Vipin V.K.
6. Kala K.S
7. Rashida T.N.K
8. Bivitha T.K.
9. Remya M
10. Manoo V.T.

Meeting Decisions:-


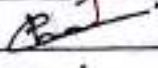



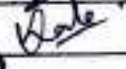



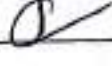
- 1) Discussed about the position completion of 5th semester. Positions to be completed by December as the exams are scheduled from January.
- 2) Internal exams to be conducted for 5th Sem students.
- 3) Tutorial systems to be made more effective.
- 4) Review of offline classes was done. Covid Protocol should be strictly followed.

Academic Monitoring Committee Meeting - 5

13-06-2022

A meeting of the academic monitoring committee was held on 13-06-2022 at 12.30 p.m. in the IQAC room to discuss the academic matters of the department in the new academic year.

Members Present

- 1) Dr. K. Ajaykumar. 
- 2) Dr. K.P. Prasanth 
- 3) Sreshma Rajani 
- 4) Remya Krishnan. M. 
- 5) Vajrus. V.K. 
- 6) Kala. K.S. 
- 7) Rashida. T.N.K. 
- 8) Bivulha. T.K. 
- 9) Remya. M. 
- 10) Mandob. V.J. 

- 1) Result Analysis of VI Semester UG. 2019-22 batch was done.

No of students Reg - 45

No of students Passed - 34

Pass percentage - 75.56%

- 2) As the 5th Semester classes has started the remaining portion to be covered in the 4th Sem. should be completed by engaging special classes as soon as possible.

- 3) Decided to conduct the P.T.A meeting of

III Semester U.G. students after including the details of the 7th sem Model examination marks. And also decided to complete the 2nd sem portion by June 30th.

4) Decided to conduct PTA meeting of 5th Sem- students to discuss about the coming 4th Semester examination.

5) Decided to conduct Remedial classes for the weak students to prepare for the 2nd and 4th semester examination.

Academic Monitoring Committee Meeting - 6

15/02/2023.

A.M.C. meeting was held on 15-02-2023 at 3.30 p.m. in the IQAC Room to discuss the various department activities of the department.

Members Present

- 1) Dr. K. Ajaykumar.
- 2) Dr. K. P. Prasanth
- 3) Sreshma. Rajan
- 4) Remya. Kaashnan M.
- 5) Vipin. V. K.
- 6) Rashida. T. N. K.
- 7) Birelha. T. K.
- 8) Remya. M.
- 9) Manob. V. J.

Meeting discussions:-

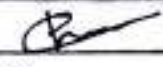


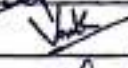





- 1) Tutorial System should be made more effective and the tutors should interact with the students frequently.
- 2) Those students who are not attending the regular classes should be noted and should be take steps to remove from nominal roll after giving notice.
- 3) More extension Activities, Workshops, Seminars and Conferences should be conducted by the department.
- 4) Physics Department Focus Seminar will be conducted on 24th Feb.

Academic Monitoring Committee Meeting - 7

21/06/2023

A.M.C. meeting was held on 21-06-2023.
3.30 p.m. in IQAC room to discuss the Academic matters of the department.

Members Present

- 1) Dr. K. P. Prasanna 
- 2) Sreshma Rajan 
- 3) Remya. Krishnan 
- 4) Vipin. V.K. 
- 5) Kala. K.S. 
- 6) Rashida. T.N.K. 
- 7) Bivulha. T.K. 
- 8) Remya. M. 
- 9) Madhob. V.J. 

Meeting decisions :-

- 1) VI Semester Result Analysis: was done. Out of 46 students Registered 33 students passed. (71.74%).
- 2) Ameya Ajith secured 4th position in Kannur University B.Sc. Physics exam.
- 3) Regular 5th Sem Classes started on 13-06-2023 after Practical exam. Decided to give remedial coaching to weak students for the 2nd Sem. Supplementary exams.
- 4) P.T.A meetings of all sem students to be conducted within time.



- 5) More academic activities to be conducted to arouse interest among students and make them actively participate in various programs
- 6) Decided to start a Bridge Course for the first year U.G. students.

A.M.C. Meeting - 8

5-10-2023

A.M.C meeting was held on 5-10-2023 at :
3:30 pm in IGAC Room. to discuss the various
departmental activities.

Members Present :

- 1) Dr. C.P. Salheesh 
- 2) Dr. K.P. Prasanth 
- 3) Sreshma - Rajan 
- 4) Remya - Kaushan - M. 
- 5) Vipin - V.K 
- 6) Kala - K.S 
- 7) Rashida - T.N.K 
- 8) Brivalha - T.K 
- 9) Remya - M. 
- 10) Manob - V.J 

Decisions :-

- 1) Special Appreciation for conducting Ozone day
celebration with ^{various} many activities in the college.
- 2) Discussed about the preparations of 5th semester
examination commencing next week
onwards. Internal marks should be uploaded
within time.
- 3) P.T.A meeting of 1st Semester students to be
conducted by November 2nd week.
- 4) Decided to conduct a National Seminar in
association with IAPT & Alumni by November.

first week.

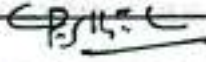








- 5) Attendance of the students should be strictly maintained in ETLAB.
- 6) Students failed in III Semester should be encouraged to attend remedial classes.

Academic Monitoring Committee Meeting - 9

8-02-2023

Academic Monitoring Committee meeting was held on 08-02-2023 at 12.30 p.m in IGAC room.

Members Present :-

- 1) Dr. C.P. Sathish 
- 2) Dr. K.P. Prasanli 
- 3) Sreshma Rajan 
- 4) Ramya. Krishnan M. 
- 5) Vipin V.K. 
- 6) Rashida T.N.K. 
- 7) Buvatha T.K. 
- 8) Ramya M. 
- 9) Manojob. V.J. 

Meeting Decisions :-

- 1) Discussed about the portion completion details of VI Semester and decided to complete the portions by Feb. 20th as the Practical examination is scheduled to start from Feb 25th onwards.
- 2) P.T.A meeting of VI Sem students to be conducted by Feb. 15
- 3) V Semester Result Analysis was done and details of students progress was reported by tutor.
- 4) Head of the Department presented the proposal put forward by depart Alumni association

for lab renovation.

- 5) Decided to arrange a felicitation function for the students who have excelled in academic as well as co-curricular activities.
- 6) Internal examination of IInd year students to be conducted.

A.M.C. Meeting - 10

Time : 3.30 p.m.

Venue : IGAC room

Date : 10-06-2024

Members Present :

- 1) Dr. C.P. Sathesh 
- 2) Dr. K.P. Prasanthi 
- 3) Sreshma Rajan 
- 4) Remya Krishnan.M. 
- 5) Kala.K.S. 
- 6) Rashida.T.N.K. 
- 7) Bavitha.T.K. 
- 8) Remya.M. 
- 9) Manooj.V.J. 

Meeting Decisions:-

- 1) VI Sem Result Analysis of B.Sc Physics 2021-24 batch was done.
 No of students Reg:- 42.
 No of students Passed - 32.
 Pass Percentage = 76.2%.
- 2) Sandra.P. secured II Position in the University level. Principal congratulated the department of student for this achievement.
- 3) Faculty members reported their concerns regarding the FYUGP. Regulations of Curriculum. An orientation program for Faculty & Students will be conducted regarding FYUGP.

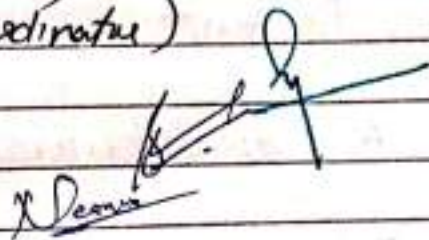
- 4) Regular classes for 5th Semester students to be started after completion of Practical examination
- 5) P.T.A meetings of 5th & 3rd Sem students to be conducted by July 15th.

04-07-2021

1

AMC Meeting of the Department held on 04/07/21 through online mode via Google Meet Platform. at 5.00pm.
Agenda: Academic Matters of the Dept. for 2021-22.
Members Present

1. Dr. K. Ajayakumar (Principal)
2. Dr. K.P. Prasanth (Coordinator)
3. Dr. P.K. Anitha (IQAC Coordinator)
4. Sumesh P.C.
5. Ms. Samina Satyanath
6. Ms. Sneha K.P.



Decisions:

- Principal discussed about the academic activities of the college and about the department
- Discussed the result of the previous batches.
- Departmental activities for the academic year 2021-22.
- Remedial coaching for the students.

03.10.2021

AMC Meeting of the department held on 02.10.21 through online mode via google meet platform at 6.45 pm.

Agenda.

1. Academic Matters.
2. Any Other Matters.

Members Present

1. Dr. K. Ajayakumar . Principal.
2. Dr. P.K. Anita . IGAC Coordinator
3. Mr. Suresh P.C. . HoD of the Management Studies
4. Ms. Sarwita Subramani
5. Ms. Neenu R.P.

Decisions

- Classes should be as per the timetable to maintain academic discipline.
- online classes should be conducted as per timetable
- Maximum interaction of students in the online mode.

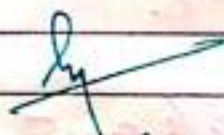

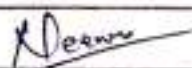
20-01-2022

AMC Meeting of the department held on 20.01.22
in the Principal's Chamber at 2.30 pm

Agenda:

1. Academic Matters
2. Dept reporting.

Members Present

1. Dr. K. Ajayakumar . Principal
2. Dr. P.K. Anitha IBAE Coordinator
3. Suresh P.C. 
4. Samina Sathiyarath 
5. Neenu N.P. 

Decisions

- Remedial Coaching for the back loggers.
- Punctuality of Students in the College.
- Late comers should be informed about the punctuality.
- class test and model exams.

13-06-2022

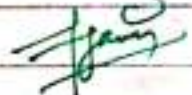
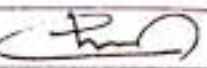
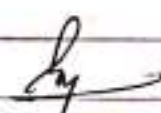
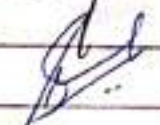
AMC Meeting of the Dept. held on 13-06-2022 at 2-30 pm.

Venue: Principal's Chamber

Agenda

1. Academic Matters.
2. Dept Reporting.

Members Present

1. Dr. K. Anagakumar Principal. 
2. Dr. K.P. Prasad IQAC Coordinator 
3. Sumesh P.C. 
4. Samina Sathyanath 

Decisions

- Tutorial System should be introduced among all the batches.
- Time table of odd sem and 2nd sem.
- Remedial Coaching for students.
- PTA Meeting for 1st and 2nd years.
- Future Plans of the dept. (Management Fest and BBA Day)

06-12-2022

AMC Meeting of the Department held on 06.12.22 at 12:30,
 Venue: Principal's Chamber.

Agenda

1. Academic Matters
2. Dept. Reporting.

Members Present

1. Dr. K. Ajayakumar - Principal.
2. Dr. K.P. Praveen - IQAC Coordinator.
3. Sumeeth P.C. - HoD
4. Samra Satyanath -
5. Dr. Sibila P.
6. Sneha T.K.


 06/12/22


Decision

1. Decided to give Remedial Coaching for IIIrd Year Students. IInd Sem Numerical Skills.
2. PTA Meeting for Ist and Vth Sem. 15th and 16th Dec. 2022.
3. Attendance should be made very strict.
4. Alumni Meeting at the Dept. on 18-12-2022.
5. Tutorial systems should be introduced among the Ist Year.
6. Daily Interaction between Students and Tutor.
7. Principal and IQAC Coordinator appreciated Dr. Sibila P for the award of Ph.D. Degree in Management.

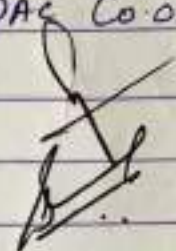
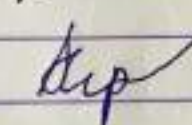
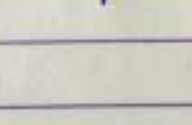
AMC Meeting of the Department held on 23-02-23
at 03.00 pm.

Venue: Principal's Chamber

Agenda:

1. Academic Matters
2. Dept. Reporting

Members Present:

- | | |
|-----------------------|--|
| 1. Dr. K. Ajayakumar | Principal |
| 2. Dr. K.P. Prashanth | IQAC Co-ordinator |
| 3. Sumesh P.C. |  |
| 4. Samina Sothyanath |  |
| 5. Dr. Sibila P. |  |

Decisions:

- Remedial coaching for students.
- Punctuality of students in College.
- Class test and model exams.

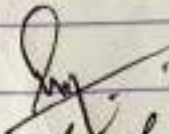
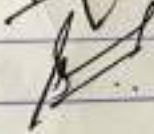
23-06-2023

AMC Meeting of the Department held on
23-06-2023 at 02:30 pm
Venue: Principal's chamber

Agenda:

1. Academic Matters
2. Department Reporting.

Members Present:

1. Dr. K.P. Prashant Principal
2. Sumesh P.C. 
3. Samina Sathyanath 

Decisions.

- As per the ~~Decisions~~ ^{Decisions} give charge as HOD to Ms Samina Sathyanath
- Decision has taken the charge as HOD. from 2023 onwards
 - Time table of odd sem IIIrd & IVth sem.
 - Remedial Coaching for students.
 - PTA meeting for IInd & IIIrd years.
 - Future plans of the dept.

Amc Meeting of the Department held on
23-12-23 at 03:30 pm.
Venue: Principal's Chamber

Agenda:

1. Academic matters
2. Any other matters.

Members Present:

- | | |
|-----------------------|------------------|
| 1. Dr. C.P. Satheesh | Principal |
| 2. Sumesh P.C. | |
| 3. Samina Sathyanath | |
| 4. Ans Abraham | |
| 5. Dr. K.P. Prashanth | IPAC Coordinator |

Decisions:

- PTA Meeting for 1st sem was decided to conduct on 1st January 2024.
- Decided to conduct Alumni Meeting with Department in the month of January.
- Decided to conduct Management fest 'Asthira 2024' on 24th and 25th January.

Members Present.

1. Dr. C.P. Satheesh Principal
2. Sumesh P.C. ~~Principal~~
3. Samina Sathyanath ~~Principal~~
4. Ans Abraham ~~Principal~~
5. Dr. K.P. Prashanth IQAC Co-ordinator

Decisions:






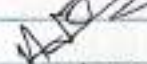

- Decided to complete the portions of IInd and IVth semester within the stipulated time.
- Decided to conduct PTA Meeting of IInd and IVth semester 25th and 26th of March.
- Principal appreciated Department of Management Studies for the successful organisation of 'Arthra 2024' and making it a grand success.

IAAC Room.

11
21/02/2023.
Time: 3.30

Agenda : Department matter overview.
Any other matter.

Members Present:

Dr. K. Ajayakumar (Principal) 
Dr. K.P. Prasanth 
Veena Madhusudan 
Pyari.S. 
Shibina.A 
Alkita.D. 
Sreenish.T.V. 

Discussed the overall review of department.
Principal put forward some suggestions regarding the developments of department. Principal reviewed the action plan of the department and the actions taken by the department with regards to the previous AMC meeting.

Decision Taken:-

- 1) Decided to maintain strict academic attendance which will lead to the overall discipline of dept.
- 2) Principal appreciated for conducting alumni meet, as discussed in the last AMC.
- 3) Decided to organise different programs in the

department.

- * Principal gave permission for conducting a history fest
- * Principal suggested setting academic goals and strategies for the upcoming term or year.
- * Principal suggested a teacher evaluation review and identify the areas for improvement.
- * Decided to take remedial classes for weak students especially those who failed in English exams.

x

Mem

1. D
2. Dr
3. V
- 4) Pys
- 5) Sreen

Res

analysed.
top score-

- * Principal Sing on the 60
- * Principal sugg during class in lessons or re class time
- * Importance of pupil and methods.

10/7/23.

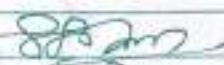



IQAC Room.

3.30 pm.

Agenda:-

Result Evaluation of UG.
 Academic Calendar.
 Action plan.
 Any other matter.

Members Present.

1. Dr. S.P. Kumar (Principal) - 
2. Dr. K.P. Prasanna (IQAC - Co-ordinator)
3. Veena Madhusmal. 
- 4) Pyari. S. 
- 5) Sreenish T.V. 

Result of final year students were analysed. A⁺ grades in the dept. 82.85 was the top score. 60.37 pass percentage. was overall.

- * Principal suggested to make an academic calendar on the basis of university academic calendar.
- * Principal suggested instead of traditional lectures during class time, students watch pre-recorded lessons or read materials at home. and used class time for discussions &
- * Importance of concept based learning, through project and combination of online & offline methods. This will promote active learning

and deeper understanding of the subject matter.

- * Feedback forms provided to the evaluation of teachers. That can improve the weak points of teachers and improvement in teaching quality.
- * Setting academic goals and strategies for the upcoming term or year.

Date: 4/9/24

Venue: History Department.

Time: 3:30 pm.

Agenda: Overall
Dry session

Members:-

Dr. Sathesh C.P.
Venu Madhavan
Dr. K.P. Prasanna
Pyari S.
Srinivas J.V.
Ajintha P. N.
Ajayia Harindra

- * Principal asked portion of teachers reported 75% of and also conducted model.
- * Decided to conduct PTA before the commencement of
- * Principal suggested strict in the department.
- * Principal also suggested for weak students.
- * Principal suggested to encourage projects where students analyze events influence current po

Date: 4/9/24

4/9/2024

Venue: History Department.

Time: 3:30 pm.

Agenda: Overall dept activities
Any other matters

Members:-

Dr. Sathesh C.P. (Principal) CP/14/L
 Veena Madummal. V
 Dr. K.P. Prasad (IQAC-Co-ordinator) CP
 Pyari S. PS
 Sreenish T.V. TV
 Anisha P. AP
 Hajar Hareendran. HA

- * Principal asked portion completion details. All teachers reported 75% of the portions were completed and also conducted model exams.
- * Decided to conduct PTA meeting for V & 11sem before the commencement of the exams.
- * Principal suggested strict attendance ^{should} maintained in the department.
- * Principal also suggested for remedial classes for weak students.
- * Principal suggested to encourage discussion & assign projects where students analyse how historical events influence current political or social trends.

Date: 16/11/23.

Venue: IQAC Rm.

3:45 pm.

Agenda:- Department matters.
Attendance
Model Examinations
Any other matter.

Members:-

Dr. C.P. Sathish. (Principal) PS/15/2
Dr. K.P. Prasanth. (IQAC) PS/15/2
Pyari S. (HOD) PS/15/2
Srinish. J.V.
Veera Madhukul.
Nimisha P. Nimish

Result analysis of students are discussed.
Principal suggested various action plan for the improvement of result.

Remedial classes were suggested.
Principal encouraged ~~us~~ to conduct more programs in the department.

Principal asked us to promote history related extracurricular activities such as history clubs, debate teams etc.

Principal encourage teachers to build rapport with students. Teachers are open to listening to students' concerns, helping to prevent discipline issue.

Date: 16/10/23.

Venue: IQAC Room

: 3.45 pm.

was

(Principal) CPD/IL
(IQAC) ~~CPD~~

~~CPD~~


are discussed.
tion plan for the

ed.
conduct more

to history related
such as history

build rapport
are open to
, helping to present

Regular monitoring and supervision of students
is required.

Principal suggested to maintain regular
communication with parents about their
child's behaviour & study.

19/1/24


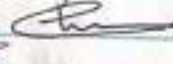
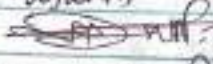

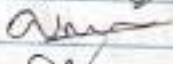

Time: 3:30.

IQAC Room.

Agenda:-

Result Analysis of V sem.
 Portion completion.
 Review of Dept activities.
 Any other matter.

Members:-

Dr. C.P. Sathesh. Principal. 
 Dr. K.P. Prasanth. 
 Pyari S. 
 Veena Madhumal. 
 N. Mishra. P. 
 Sreenish. T.V. 

Result of V sem BA analyzed. Only 50% students were passed in the UG examinations.

- + Principal asked about portion completion details. 70% of all subjects were covered by teachers. Remaining portions will be completed before exams.
- + Reviewed various activities of the department.

9/7/24.

Venue: JSCC Room.

Agenda.

- Over all matters in the dept.
- Action plan.
- Result analysis of IV sem.
- Any other matters.

Members:

Dr. C.P. Sathesh. (Principal) ✓
 Dr. K.P. Prasanth. (IQC) ✓
 Pyari-S. (HOD) ✓
 Shibha. D. ✓
 Veena Madhumal. ✓
 Sreenish. T.V. ✓

IV sem Result analysis were reviewed, and many of the students failed in English. Principal suggested to provide them remedial classes.

- * Principal recommended to maintain an academic calendar and action plan to be prepared in the department.
- * PTA meeting for each semester should be held to ensure ongoing communication and collaborations between parents/teachers.
- * The attendance register should be maintained

compulsorily and condonations should be given for attendance below 75%.

- + Continuous exams and evaluations should be conducted through internal exams.
- + Decided to conduct various academic programmes like invited talks and Extension activities.
- + Teachers should strictly monitor discipline on Campus.

The 2nd meeting will be held on
 10th Feb 10:30 pm at GAC Room with
 Principal, DMS and Workshop related matters
 discussion.

Attendees Present

1. Dr. Jay Kumar H (Principal)
2. Dr. Jatin P.D. (DMS Coordinator)
3. Anurag K.
4. Dr. H.P.D.
5. Anurag T.K.
6. Anurag K.H.
7. Pragnya J.S.
8. Anurag K.S.
9. Anurag K.V.
10. Anurag K.V.
11. Anurag K.V.

Handwritten notes and signatures in the right margin of the first page.

- Agenda
1. Attendance and entry of students in class by all to.
 2. Reporting issues in relation to the program in the dept. a list of kind activities and their progress to attend. (Optional)
 3. Analysis of feedback has been conducted
 4. Official declaration of Workshop on Feb 3 and 4th 2022 Organized by Anurag K.H. for Principal
- Chairman Principal
 Civil Engineer H.P.D.

- | | |
|--------------------------------|----------------|
| Program Committee Chairman | : Dr. H.P.D. |
| | : Anurag K.H. |
| Reception Committee Chairman | : Anurag K.H. |
| Registration | : TK Anurag |
| Refreshment and food | : Dr. H.P.D. |
| Finance | : Anurag K.H. |
| | : Pragnya J.S. |
| | : Anurag K.V. |
| Transportation & Accommodation | : Anurag K.H. |

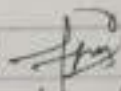



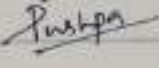

22/10/21
(Sat)

11

An AMC meeting of department staff with Principal will be held on 2/10/21 at 5.00 pm along with IQAC co-ordinator through virtual mode.

Agenda: Model Exams of I Sem & IV Sem
PG results evaluation.
Review of department activities.

Members Present

1. Dr. Vijaya Kumar. IS (Principal) 
2. Dr. Anil K. P. IS (IQAC Co-ordinator)
3. Anulha R. (HOD) 
4. Rajitha P. R. 
5. Bhupesh T. IS
6. Anulha K. IS 
7. Puspanjali C. S. 
8. Divya R. S.
9. Anu K. V. 

Decisions.

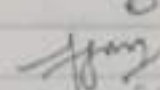

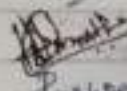
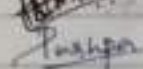

1. Online model Exams for IV Sem was conducted with the participation of maximum students.
2. Final year PG results were analysed. Aditya secured 5th position in the University Exams with a % of 90.3 %.
3. One of the teachers published two articles in the USC Core journals.
4. Out of 24 students in PG class, 8 of them failed.

11/07/2021

Academic Monitoring Committee Meeting.

As AMC meeting of department staff with Principal and AOC coordinators held on 11/07/21 online at 6.00 pm.

Members Present:

1. Dr. Jaykumar. (Principal) 
2. Dr. Anitha P. B (IQAC Coordinator)
3. Dr. Dasanath (Coordinator)
4. Ananthia R. (HOD)
5. Rajitha P. R. 
6. Bhupathi T. B.
7. Ananthia K. B. 
8. Pushpajali C. S. 
9. Divya R. S.
10. Anu K. V. 

Decisions.

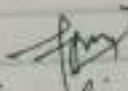
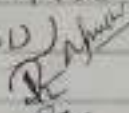
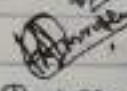
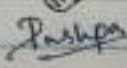

1. AMC - a body for analyzing performance of students
2. Result Analysis - analysed results in detail.
3. Conduction of tutorials for all classes same the same by the concerned tutors.
4. Conducted PTA meetings for 3rd Sem students on 1-06-21 at 7.00 pm. and 4th Sem students co op on 2/6/21 @ 6.00 pm and Finance at 7.00 pm and 95% of the parents & students attended the same.
5. The meeting reviewed the performance of the online classes. Classes are regularly being conducted and the weekly details were being submitted to the Principal on time.
6. Principal redicited the importance of tutorial system.

2/08/21
10

As ANC meeting will be held on
2/08/21 at 6.00 pm through online mode.

Agenda: Result Analysis and online class.

Members Present:

1. K. Jayakumar. B (Principal) 
2. Dr. Anitha P. S (IQAC Coordinator)
3. Anitha R (HOD) 
4. Rajitha P. R
5. Bhupesh T. S
6. Anitha K. S 
7. Pushpanjali C. S 
8. Divya R. S
9. Anur. K. V 

Decisions:

1. Completion report of Even semester classes. Special classes should be taken, if needed.
2. Commencement of Open Course classes and inform students about the same.
3. Congratulated Rajitha P. R for the awarding of PhD programme.
4. Submitted internal marks hard copy to Office.
5. The results were analysed in detail. The department was happy as all the students expect to pass had done well.
6. Steps to improve the results were discussed. Remedial classes were suggested.
7. Ensure timely submission of duty certificates and relieving after each valuation camp.
8. Commenced Odd semester classes from 12/07/21 (Monday) onwards.

1 3/7/21.

ACADEMIC MONITORING COMMITTEE [AMC]

Academic monitoring committee is a committee to provide guidance and support in improving the academic standard of the department. It included the principal, Dr. Ajayakumar, Dr. K.P. Prasanth, HOD, Dept of Botany, convener of AMC, Dr. P.K. Arulka, IQAC co-ordinator and department teachers.

The first meeting of AMC in history department is conducted on July 3 2021 at 6 pm through online.

HOD Veena Madhumal welcomed Principal IQAC co-ordinator and convener of AMC. All department teachers including participated in the meeting. Principal Dr. Ajayakumar talked about the vision and mission of AMC and ~~it is~~ how can it enable the progress of education system. AMC monitored all aspects of educational especially teaching learning process and gave an overall supervision of educational process in the dept. It analysed tutorial system and discussed how to be made it effective for weaker students. It analysed subject wise weakness of students with their previous ^{exam} results and class tests. The meeting discussed various topics like examination, calendar preparation, feed back systems, result analysis (515 sems). This meeting also analysed the issue of absence of our students in online classes.

Every teacher including political science HOD talks about their classes and activities related to their classes. In fact the Shibira A gave a vote of thanks to this session.

Principal - Dr. Ajayakumar. ~~Handwritten signature~~

~~Handwritten signature~~
IRAC Co-ordinator, Dr. P.K. Aniltha. ~~Handwritten signature~~

Botany HOD Convenor Amc - K.P. Prasanna. ~~Handwritten signature~~

Veena Madhummal (HOD) ~~Handwritten signature~~

Pyari. S.

Shibira. A. ~~Handwritten signature~~

Sreenish. T. v (Political Science HOD) ~~Handwritten signature~~

Amc meeting. 11th August/2021
6pm on Google Meet.

Members Present.

- 1) Dr. K. Ajay Kumar : Principal. *[Signature]*
- 2) Dr. P.K. Anitha : IACB Coordinator. *[Signature]*
- 3) Dr. K.P. Prasanth : Am Convenor & Head of Bof. *[Signature]*
- 4) Veena Madummal : HOD. History. *[Signature]*
- 5) Sreenith - T.V. : Politics HOD. *[Signature]*
- 6) Shibine. A : Assistant Professor History. *[Signature]*
- 7) Pyari. S : Assistant Professor. *[Signature]*

Agenda:- Review of 1st Amc.

Veena Madummal HOD of History welcomed the Amc members. Result Analysis of 615 semester UOI is conducted. 53 Students appeared and 27 passed. 1 boy's result withheld. University average 58.01. Dept average is 50.91. A grade Nil. B grade 70% 18. C grade 8. D grade 17 boys and 36 girls. 25 girls & two boys passed one passed boy's result withheld due to register number correction. Principal discussed the submission of feed back form from pass out students through ETlab. Principal recommended Remedial classes for students those don't have pass marks especially in English. Principal also drew attention on the weak points of online classes and benefits on traditional classes. Third Sem result also analysed in this meeting.

First A.M.C is Review is also taken place.
and the reason for the absence of students in
various classes are enquired and detailed
report of this is submitted to principal.
Permanent absentees names are discussed.
Principal monitored all the online classes
and submitted online time table weekly.
Teachers of the dept told their responses
and vote of thanks were given by P.T.A.
V Sem and II Sem P.T.A meeting also conducted.

Amc Meeting through google meet
6pm 6 September 2020 Sunday.

Members Present

- 1. Dr. K. Ajay Kumar (Principal) *[Signature]*
- 2. Dr. P. Anitha (IQAC coordinator) *[Signature]*
- 3. Dr. K. P. Prasanth (HOD, Dept of Botany) *[Signature]*
- 4. Shibi. A. *[Signature]*
- 5. Veena Madhumalini *[Signature]*
- 6. Sreesh. T. V. *[Signature]*

Agenda:- Online class progress.

Meeting reviewed the online class progress. Classes were conducted regularly as per time table through online. The students who are ~~don't~~ attend the ~~meeting~~ ^{classes} are ~~not~~ asked through online are asked the reasons and ~~not~~ ^{net} issues and most of them have network issues. Some students do not attend the classes purposefully and their names are given to principal.

The meeting decided to call a online PTA meeting and discussed the issue.

8/10/2021

History dept.

Members :- Principal Dr. Ajayakumar. ~~Prasad~~
 Dr. Anilka . P. K. IQAC - Co-ordinator
 Dr. Prasanth . K. P. ~~Botany~~ ~~HOD~~
 Veena Madhusoodhan (HOD) ~~Botany~~
 Shikha A. ~~Botany~~
 Pyari . S. ~~Botany~~
 Sneesh . T. V. ~~Botany~~

Agenda :-

III Sem B.A Result Analysis -
 Review dept activities -
 Any other matter -

HOD Veena Madhusoodhan welcomed the principal and a detailed result analysis of III Sem is presented by Shikha A. Many students were failed in English and math and decided to conduct remedial classes for them. The overall result percent was 64%.

The meeting decided to conduct online model exam for IV semester and dept have unanimously accepted the decision and ensure maximum participation of students. Vote of Thanks by Shikha A.

12/11/21
12AC Room,

Agenda :- Dept Activities.

Members.

Dr. Ajayakumar (Principal) ✓
Dr. Anilka. J.K. (IQA) ✓
Dr. K.P. Prasanth ✓
Veene Madhumal ✓
Pyari. S. ✓
Shibina. A ✓
Sreemsh. T.V. ✓

HOD welcome the principal.

- + Meeting reviewed the functioning of dept classes and attendance. portion completion of V & II sems discussed.
- + Feed back form of teachers were distributed which were collected from ^{passat} ~~subject~~ students of last year. Principal asked to review the score and made a self analysis and how to improve oneself, for further teaching.
- + Need of attendance and discipline in the dept asked to maintain by the principal.

197C Room.
13/1/22.

Dept matters.

Members present

Dr. K. D. Jayakumar (Principal) ~~_____~~
 Dr. Anilika P.K. (QAAC - Co-ordinator) ~~_____~~
 Dr. K.P. Prashanth ~~_____~~
 Shobha.A ~~_____~~
 Pyari.S ~~_____~~
 Veena Madhupal ~~_____~~
 Sreenish.T.V. ~~_____~~

Review of classes after Christmas vacation.
 Classes started 31/1/22. Classes no per time
 table going on. Model Exams. for V sem should be started from
 19/1/22. and questions papers should set as per the
 university model and answer sheets shall
 be evaluated. and a p.T.O meeting
 should be conducted for V sem students
 through of online.

10/6/22

1st & 2nd terms
3:30 pm.

Agenda :-
 Result analysis V sem.
 Regular classes.
 Vacation classes.
 Portion completion.

Members:-
 Dr. Ajayakumar. (Principal) ~~Handwritten~~
 Dr. K. P. Prasanna (Lab.) ~~Handwritten~~
 Veena Madhummel ~~Handwritten~~
 Shikhe. A ~~Handwritten~~
 Pyari. ~~Handwritten~~
 Greenish. J. V. ~~Handwritten~~

Welcome by Veena Madhummel
 a brief report of vacation classes and detail
 analysis of V sem review was discussed
 Veena Madhummel & Shikhe. A respectively.

* Principal advised to enforce rubric system
 and teachers should have regular contact
 with teachers which enabled them to
 more focused in their studies.

PTA meeting for III sem & IV sem.

Teachers should become more active in
 academics. and dept should maintain
 discipline and attendance.

IQAC Room.

28/9/22.

3:30 pm.

Agenda:- Ist sem Result analysis.
Alumni meet.
Any other matter.

Members:

Dr. K. Jayalaxman, (Principal) ✓
Dr. K.P. Prasad ✓
Pyari. S. ✓
Veena Madumal ✓
Shibika A. ✓
Alkara. D. ✓
Sreemsh. T.V. ✓

II HOD welcomed the Principal. and
III Sem detailed result analysis conducted
by Pyari. S. 55% students passed.

Need of alumni meet discussed and
the dept should to organise dept wise
alumni meeting. a grand Alumni
meet is decided to conduct on next


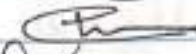
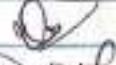




Feed back forms should be given to pass
out students to collect their feedback.
Sreemsh T.V formally gave a vote of Thanks

IAAC Room.

11
21/02/2023
Time: 3:30

Agenda : Department matter overview.
Day other matter.

Members Present:

Dr. K. Ajayakumar (Principal) 
Dr. K.P. Prasanth 
Veena Madumonal 
Pyari.S. 
Shibina.A 
Alkira.D. 
Sreenish.T.V. 

Discuss the overall review of department.
Principal put forward some suggestions regarding the developments of department. Principal reviewed the action plan of the department and the action taken by the department with regards to the previous AMC meeting.

Decision Taken:-

- 1) Decided to maintain strict ~~academic~~ attendance which will lead to the over all discipline of dept.
- 2) Principal appreciated for conducting alumni meet. as discussed in the last AMC.
- 3) Decided to organise different programs in the

department.

Principal gave permission for conducting a history fest.
Principal suggested setting academic goals and strategies for the upcoming term or year.

Principal suggested a teacher evaluation review and identifying his areas for improvement.

Decided to take remedial classes for weak students especially those who failed in English exams.

10/7/23.
IQAC Room.
3.30 pm.

Agenda:-

Result Evaluation of UG.
Academic Calendar.
Acho's plan.
Any other matter.

Members Present.

1. Dr. S. P. Kumar. (Principal) - ~~88/200~~
2. Dr. K. P. Prasanth (IQAC - Co-ordinator)
3. Veena Madusumel. ✓
4. Pyari. S. ✓
5. Sreenish. T. V. ✓

Result of final year students were analysed. 4th grade in the dept. 82.85 was the top score. 60.37 pass percentage was overall.

- * Principal suggested to make an academic calendar on the basis of university academic calendar.
- * Principal suggested instead of traditional lectures during class time students watch pre-recorded lessons or read materials at home. and used class time for discussions &
- * Importance of concept based learning through projects and combination of online & offline methods. This will promote active learning.

and deeper understanding of the subject matter.

- 4. Feedback Forms provided to the evaluation of teachers. That can improve the weak points of teachers and improvement in teaching quality.

Setting academic goals and strategies for the upcoming term or year.

Date: 4/9/24

4/9/2024

Venue: History Department.

Time: 3.30 pm.

Agenda: Over all dept. activities.
Any other matter.

Members:-

Dr. Sathesh C.P. (Principal) CPJL

Veena Madhusudhan

Dr. K.P. Prasanth (IQAC-Co-ordinator)

Pyari S.

Shreerishikha T.V.

Alimisha P. Nair

Ajayan Hareendran

- * Principal asked portion completion details. All teachers reported 75% of the portion were completed and also conducted model exams.
- * Decided to conduct PTA meeting for 5 & 11sem before the commencement of the exams.
- * Principal suggested strict attendance ^{should} maintained in the department.
- * Principal also suggested for remedial classes for weak students.
- * Principal suggested to encourage discussion & assign projects where students analyse how historical events influence current political or social trends.

Date: 16/09/23.

Venue: IQAC Room
: 3-45. pm.

Agenda:- Department matters.
Attendance
Model Examination
Any other matter.

Members:

Dr. C.P. Sathesh. (Principal) CP
 Dr. K.P. Prasanth. (IQAC) CP
 Pyari. S. (HOD) CP
 Siddhish. T.V.
 Vaani Madhumal.
 Nimisha. P. N

Result analysis of students are discussed.
 Principal suggested various action plan for the improvement of result.

Remedial classes were suggested.
 Principal encouraged ~~more~~ to conduct more programs in the department.

Principal asked us to promote history related extracurricular activities such as - history club, debate teams etc.

Principal encourage teachers to build rapport with students. Teachers are open to listening to students' concerns, helping to prevent discipline issue.

Regular monitoring and supervision of students is required.

Principal suggested to maintain regular communication with parents about their child's behaviour & study.

19/1/24

Time: 3:30.

IQAC Room.

Agenda:

- Result Analysis of V sem.
- Portion completion.
- Review of Dept activities.
- Any other matter.

Members:-

- Dr. C.P. Sathesh. Principal. 
- Dr. K.P. Pragnathi. 
- Pyan. S. ~~Sathesh~~
- Veena Madhummil. 
- Nimisha. P. 
- Sreenish. T.V. 

Result of V sem BA analyzed. Only 50% students were passed. in the UG examinations.

- + Principal asked about portion completion details. 70% of all subjects were covered by teachers. Remaining portions will be completed before exams.
- + Reviewed various activities of the department.

9/7/24.

Venue: JQAAC Room

Agenda.

- Over all matters in the dept.
- Action plan.
- Result analysis of IV sem.
- Any other matter.

Members:

Dr. C.P. Sathesh. (Principal) ✓
Dr. K.P. Prasanth. (IQAC) ✓
Pyari-S. (HOD) ✓
Shibha. A. ✓
Veena Madhumal. ✓
Sreenish-T-V. ✓

IV sem Result analysis were reviewed. and many of the students failed in English principal suggested to provide them remedial classes.

- * Principal recommended to maintain an academic calendar and action plan to be prepared in the department.
- * PTA meeting for each semester should be held to ensure ongoing communication and collaborations between parents/teachers.
- * The attendance register should be maintained

compulsorily and condonations should be given for attendance below 75%.

Continuous exams and evaluations should be conducted through internal exams.

Decided to conduct various academic programmes like invited talks and Extension activities.

Teachers should strictly monitor discipline on campus.

ACADEMIC MONITORING COMMITTEE meeting minutes

Academic Monitoring System is a diagnostic approach cross reference between curriculum and instructional elements. It provides guidance and support in improving the implementation of curricula at college level.

First AMC meeting at Dept. of Botany was held

on 01.07.21 5 PM

Members Present:

1. Dr. K. AJAYAKUMAR, PRINCIPAL, Chairman AMC
2. Dr. K P PRASANTH, HOD, Dept. of Botany Convenor AMC
3. Dr. P K ANITHA, IQAC coordinator member AMC
4. Ms. APARNA P, Asst. Professor.
5. Dr. MV JEESUVA, Asst. Professor.

Dr. K P Prasanth, HOD of Botany welcomed all members. Dr. K. Ajayakumar, Principal, informed that AMC meeting with the dept. teachers will understand the academic progress and supervises the teaching, learning process on a routine basis. Principal informed that the vision of AMC meeting is: to relentlessly foster an enabling environment of teaching and learning at international standards through an efficient academic monitoring system. He added the objectives of AMC meeting:

- ✓ To maintain an effective diagnostic approach towards all learners irrespective of their standards.
- ✓ To address the subject-wise weakness for all the students through sufficient tutorial classes.
- ✓ To lay priority on regular assignments and surprise tests during the course of semester classes.
- ✓ Provision of smart class rooms to all departments for better understanding and dissemination of subject matters.

Dr. K. P. Prasant, Convenor of AMC informed the key Parameters of AMC, they are as follows:

1. Time table preparation
2. Mode of lesson delivery
3. Mandatory attendance

4. Home assignments
5. Examinations
6. Event Calendar Preparations
7. classes for weaker students
8. Laboratory and seasonal
9. Feed back system
10. Library use.

This committee will meet periodically and make an objective assessment of the academic programmes including examinations taking place in the college. From the practical point of view, HoDs shall ensure that the academic programs are planned, implemented and documented in the manner envisaged in the syllabus of Kannur University.

In the meeting following points were also discussed.

- ✓ Review of Botany Dept. related activities was taken.
 - ✓ All the teaching staff were instructed to prepare for the best result in University Examinations.
 - ✓ The academic plan of Botany dept. is discussed and should be thoroughly implemented.
 - ✓ Apart from University's curriculum, students must get additional programmes like expert lectures, webinars bridge courses etc. HoD should identify and organize such programmes.
 - ✓ Attendance monitoring system should be implemented
 - ✓ Viva system should be implemented without being burden.
- In dept knowledge and a thorough understanding of all aspects delivered accurately and fluently, with discussion extended with confidence into difficult or unfamiliar areas
- ✓ Avoid the negative side of online classes.
 - ✓ Tutorial system should be effectively implemented at least 5 students per day have to be mentored.
 - ✓ Postus completion Certificate should be submitted.
 - ✓ Follow the University's Academic Calendar
 - ✓ add new starts from July 10, 2021

- ✓ Our LMS ultimately translates into more cost effective classes for student. Online classes should be conducted as Etlab ^{following the} Master time table.
- ✓ Feedback from students of V, VI sem students should be analysed.
- ✓ Preparation and implementation of academic calendar - Quality improvement of faculty - Participation of PDP, workshops and conferences should be done.

Dr. K. P. Prasanna, IBD Botany updated the events.

- First sem started on 11/11/21
- First sem first class at Etlab 16/11/21
- First sem PTA meet 5/12/21
- All students registered in Etlab 18/1/21
- Second sem first PTA online 630 9/2/21
- First sem regular offline class 11/2/21
- First Practical class for first sem 22/2/21
- National Science Day celebration - Future of ST, its impact on Education, Skills work.
- World Wildlife Day celebration 3/3/21
- Felicitation to Mr. Athul Raj who secured PTA excellence word - 5/3/21
- Felicitation to Ms. Shaliny T, Guest Lecturer of Botany, for achieving Gold medal in her MSc course 5/3/21
- Focus 2021: Dr. Rajesh Kumar from Pune delivered a talk on Fungal Diversity. webinar conducted on 20/3/21
- Celebrated world water Day on 22/3/21
- 1st sem seminar - A simple Journey to ourselves. by Sinixl Botany students and faculty members participated 30/3/21
- Felicitation to Mr. Sethunath, 1 sem Botany student, who got job in ARMY. meeting conducted on 9/6/21
- World Environment Day Photography Contest conducted on 5/6/21
- Examination orientation class conducted by University Union, Botany students participated on 8/6/21

- Kannur University Students Union have adopted a new method, exam oriented Prep. for preparing Students to attempt University Examinations. Dr. K.P. Prasanna engaged the classes for BSc Botany students of KU on 8/6/21
- Online class statement, Postum completion Certificate etc, were submitted
- PTA meeting for 2nd and 4th sem on 3/6/21 and 6th sem on today.
- SN college Online Festival - @ - UYIRPPU 2021 - Botany Dept hold 4th place
- MSc Botany course - tried but not allowed,
- -

Conclusions of First AMC meeting

- ✓ Members of the AMC give their suggestions and directions for the smooth running of the Department in academic aspect.
- ✓ Reviewed the academic and other related activities of the Dept. of Botany.
- ✓ Visualized and formulated perspective plans for the development and growth of the Dept.
- ✓ Promote Research and extension activities.
- ✓ Keep vigilance on the attendance of students and regularity in attending the online classes.
- ✓

Ms. Aparna P proposed the vote of thanks. AMC meeting ended at 7 pm.


K.P. Prasanna

ACADEMIC MONITORING COMMITTEE MEETING

5/8/2021, 8:30 pm Google Meet

Members Present:

1. Dr. K. AJAYAKUMAR, Principal
2. Dr. P. K. ANITHA, IQAC coordinator
3. Dr. K. P. PRASANATH, Head, Dept. of Botany
4. Ms. APARNA P, Asst. Professor of Botany
5. Dr. MU JEESHNA, Asst. Professor of Botany

Agenda of meeting: Review of first AMC meeting
Result analysis (VI sem) (2021 batch)

Dr. K. P. Prasanath, HoD of Botany welcomed the members. Principal Dr. K. Ajayakumar has informed that Academic Monitoring Committee is an essential part of the SN college Kannur educational system. AMC meeting is in place to address the academic issues of the students. AMC has a great role in shaping the future of our students. It addresses the issues of students, monitors the attendance and performance of students, counsel them and provide means to overcome their draw backs and takes care of their holistic personality development and sees that the students are employable.

Dr. Anitha PK presents her views on AMC.

HoD informed that the pass percentage is good. Nivedya PV secured 93.18% and placed in first position. A total of 5 students managed to score A+. A total of 9 students failed. Vijina, 4th sem Chemistry, Athul Raj 2, 3, 4 Sem failed, Ameya Suresh 2nd sem BOT & Chemistry and Ameya CK, 3rd sem Zool.

University pass % 86.63%

SN college BOT 89.19%

we got 25 A+ out of 25 A+

18 A out of 88

8 B out of 36

2 C out of 13

Nivedya PV - secured 4th Rank in Kannur University

Feedback from the students and concerned ~~subject~~ teachers is taken and remedial classes should be conducted so that the students who have backlogs shall clear them in the next attempt.

When compared to previous years/semesters the result had been improved. These students now opt for online classes. Feedback analysis showed that they find the traditional classroom modality subjective, inflexible and impractical. In this age of technological advancement, we can now provide effective classroom teaching via online.

The question about practical classes has to be answered,

Online and traditional classroom education share many qualities. Botany students are still required to attend class, learn the material, attend the practical class/Lab, submit record sheets, assignments and complete their group projects.

We, the teachers side, still have to design the method of teaching in accordance with the syllabus, maximize instructional quality, answer class question (if any) motivate students to learn and grade assignments.

Classroom education is known to be teacher-centered and requires passive learning by the student.

Online instruction is often student-centered and requires active learning.

3rd sem Result Analysis:

90 and above	13
80-89	10
70-79	7
60-69	0
Failed	3
withheld	1
Total	34

Sankarsh, Anagha N, Sravathakshi and Anjali Pradeep were faculty.

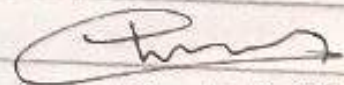
It is observed that in the third sem Examination, 13 students out of 34 got above 90%. Mrs Sandra and Ashna Sudhakar were got the highest percentage of 3rd Semester.

After analysing the result, of all semesters of these students it was found that 30 students out of 34 secured more than 60%, first class bringing glory to the dept.

- In 5th Sem, Core + Core Papers are taught. We need one Quot Lecturer as early as possible.
- In 3rd sem Core and Complementary Papers are taught.
- In 5th sem Open course 27 several students are enrolled.
- Et lab online classes are continuing
- Discussed the progress of the coverage of syllabus.
- 5th sem classes 100% attendance registered.
- Since 1st and 2nd Sem Examinations are not conducted so far, 3rd sem students have confusion about their future.
- Keeping the current situation in mind Karnus University has been decided that the first and second semester exams will not be conducted till next month.
- With no clarity on the 1st and 2nd sem examinations Dept. of Botany has already conducted model exams online to keep the students prepared.
- During the days before Pandemic, Practical classes were usually conducted after theory classes were over. In this lockdown period, it is not possible to conduct practical classes for 1st, 2nd and 3rd sem students.
- When the classes had to be held online during the first wave of Covid 19 we had a tough time, and could not conduct the practical classes.
- The examination had to be conducted only after physically allowing students to complete their practical classes, which can not be held ~~in~~ online.

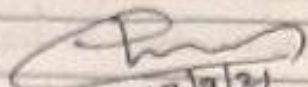
- It was decided to hold practical classes for Core and complementary students as soon as the college opened.
- With Covid 19 cases increasing (In Kerala, as a precautionary measure we have now completely switched to online mode of learning in EtLab. (In Kannur, 1927 +ve cases reported today)
- Fund for improvement of Research Lab infrastructure:
- Renovation of existing Laboratory space and build a tissue culture lab inside the Research room.
- Modernization of Research Lab
- Acquisition of essential equipment
- Upgradation of existing facilities
- It is decided to submit a request letter to the Manager S.V. college Kannur to upgrade Botany Research Lab.
- HoD should explain the actual cause and situation to the Manager.
- It is decided to enrich our medicinal plant garden.
- It is decided to conduct International and National webinars.
- It is decided to conduct Alumni Induction Meet to academically motivate our students.

AMC meeting ended at 9:30 pm.



Dr. R.P. Prasad
HOD Botany

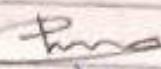
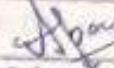

- Weekly online statement already submitted
 - AMC meeting for Botany dept. 28 to 30 sept. 2021
- Ms. Aparna P proposed the vote of thanks.
Meeting ended at 4.30 pm.


23/9/21

ACADEMIC MONITORING COMMITTEE MEETING

2/10/21 Google meet 6 pm

Members Present:

1. Dr. K. Ajayakumar, Principal
2. Dr. PK Smitha IQAC coordinator
3. Dr. KP Prasanth HoD Botany 
4. Ms. Aparna P Asst. Professor 
5. Dr. Jacobina MV Asst. Professor 

Dr. KP Prasanth welcomed the members and read the minutes of last AMC meeting.

Dr. K. Ajayakumar, principal, informed the sole purpose of AMC that ~~the~~ is to identify the strengths and aspirations and prioritize its goals and guide the short term as well as long term planning. The AMC monitors various academic activities of the department. Teachers should assure that gave assignment, Seminars, projects etc to students and it should be done timely. Suggestions by students for improvement in academic activities are also properly considered.

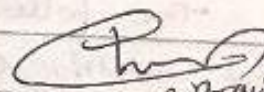
The following points were discussed:

- Last month's academic sessions are in full swing
- Model exams were conducted and marklist submitted
- Guidelines laid down by KU regarding the examination pattern etc. were informed to students.
- All PTA meetings were conducted successfully.
- Remedial classes were conducted for the needy students.
- Guest Lecturer Ms. Shaliga T was appointed.
- All online classes are on GetLabs LMS.

- Open course - Medicinal Plants. classes were going on.
 - Model Examination for 4th sem Botany students were held on 16th.
 - Department of Botany organised vaccination drive for students. Total 28 students of Second Year BSc Botany and 30 students of 3rd year Botany were vaccinated the 1st dose. (covishield and covaxin). As of now 2 students of Final year BSc Botany were vaccinated the 2nd dose.
 - Internal marks of 1st semester BSc Botany, core and complementary - were uploaded and copies submitted to the college office.
 - Weekly online statement submitted.
 - Dr. Jeshna MV has attended the Refresher Course from 16/9/21 to 29/9/21
 - Updated the teacher's attendance register.
 - Tiling Process of Tissue culture Lab is in progress.
 - Strengthened the tutorial system.
 - It is decided to submit the monthly attendance percentage to HOD on time and the students having lack of attendance/irregular absence should be properly counseled.
- Dr. MV Jeshna and Aparna P were also participated in the discussion.

Dr. MV Jeshna, Asst. Professor of Botany proposed vote of thanks.

The meeting ended at 7.30 pm.


Dr. K.P. Praveen

ACADEMIC MONITORING COMMITTEE MEETING

Tuesday, 19th November 2021 IAC Rooms 3:30 pm

Members Present:

1. Dr. K. Ajayakumar, Principal
2. Dr. P.K. Anitha, IAC Coordinator
3. Dr. K.P. Prasanth, HoD, Botany
4. Ms. Aparna P, Asst. Professor of Botany
5. Dr. M.V. Jeshna, Asst. Professor of Botany
6. Ms. Shalija T, Asst. Professor of Botany

Dr. K.P. Prasanth welcomed the members.

Dr. K. Ajayakumar, Principal, remembered the responsibilities of AMC. He stressed that HoD should decide academic workload of individual faculty and supporting staff members. Preparation of time table and its display on the concerned class notice board or general notice board in the dept.

Ensuring completion of syllabus on time and weekly verification of syllabus completion status. Ensuring class/Lab work as per TT. Verification of alternative arrangement and conduction of class or Lab work of the faculty applying leave.

Dr. K.P. Prasanth, HoD, reviewed the Action taken report since the last AMC meeting conducted.

- ✓ Academic calendar with the plan of extracurricular activities: Academic calendars prepared before the sessions starts and submitted to the IAC coordinator.
- ✓ Subject file, course file and Lab manual Preparation: Prepared and submitted
- ✓ Attendance monitoring: Verification of shortage of attendance in online classes and issuing of warning letters, verification of master attendance and collecting absenteeism list from language, comp. teachers. HoD monitored the attendance shortage in online class and reviewed the shortage of attendance of students with Principal.

- ✓ Students assessment record monitoring: Verification of assessments and tutorial sheets were done. Verification of faculty Duty done.
- ✓ Project monitoring: Every student of a BSc Botany Programme shall have to work on a project under the supervision of a faculty member as per the curriculum. The necessary steps at work already initiated regarding its general assignment done by the student. Monitoring of the Projects, students in teams and the guide faculty and all the related duties recorded and documented.
- ✓ Counseling, Mentoring records: Students were mentored on one to one basis. The mentors ~~also~~ guide the students academically and personally. Mentoring records are properly maintained by each batch by using their Brodata book.
- ✓ Feedback Analysis: Students feed back, Parents feed back and Programme exit survey of final year students must be conducted. Action must be taken on the basis of feedback for improvement. Timely corrective decisions are to be made accordingly for the desired outcome.
- ✓ Departmental Library Utilization records: It is decided to record of books (Issue-return records of books must be fairly ~~be~~ maintained.

Additional following points were discussed.

- ✓ Last AMC meeting was held on 02/10/21.
- ✓ Academic matters and classes in full swing.
- ✓ 3rd sem PTA meeting was conducted on 12/10/21
- ✓ First sem PTA meeting was conducted on 21/10/21 via google meet
- ✓ 3rd sem. Parents started spotting the weakening of vision among children based on the words inability to clearly see the class boards or due to poor concentration,
- ✓ The excessive use of near vision - mobile or Laptop - and reduced outdoor exposure are responsible for this.

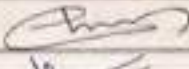
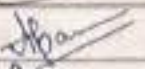


- ✓ First Lecture in connection with the conduct of International Webinar Series was delivered on 01.11.21. Dr. S. Paulsamy from Kongunadu A & S College, Coimbatore had delivered the class.
 - ✓ Inauguration of Green House was held on 4/11/21 by college Principal Dr. K. Ajayakumar
 - ✓ Conducted Alumni Annual Meet
 - ✓ Department of Botany felicitated PhD awardee, Ms. Aparna P, Asst. Professor of Botany, on 15/11/21. Dr. K. P. Prasanth, HoD Botany gave welcome speech on this occasion. Dr. K. Ajayakumar, Principal, teachers, IQAC coordinator, Dr. Anitha PK, all other HoDs, Alumni Executive members, students, non-teaching staff members were present on this occasion.
 - ✓ A+ holders and UGC NET holders were also felicitated
 - ✓ Dr. Ajayakumar, Principal appreciated the Dr. Aparna for her achievement and he also appreciated the initiative taken by the Botany dept.
 - ✓ Dr. Aparna shared her experiences and said don't do research for the sake of monetary gain but do it with passion. Without hardships and dedication it is not possible, Dr. Aparna further added, It is decided to conduct second lecture in connection with International Webinar Series on 20/11/21. at 9 a.m. Dr. Jeethu M proposed vote of thanks.
- AMC meeting concluded at 4.30 pm


Dr. K. P. Prasanth

ACADEMIC MONITORING COMMITTEE Meeting Minutes

13.01.2022 IQAC Room 3.30 pm

Members Present

1. Dr. K. AJAYAKUMAR , Principal
2. Dr. P.K. ANITHA , IQAC Coordinator
3. Dr. K.P. PRASANTH, HoD Botany 
4. Dr. APARNA P, Asst. Professor 
5. Dr. JEESHMA MV, Asst. Professor 
6. Ms. SHALIYA T, Asst. Professor on Contract 

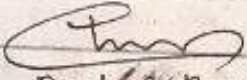
Dr. K.P. PRASANTH, HoD Botany welcomed all members. Dr. K. AJAYAKUMAR, Principal informed that the vision of AMC meeting is to relentlessly foster an enabling environment of teaching and learning of international standards through an efficient academic monitoring system.

Important decisions and discussions

- Reviewed the AMC meeting held at 17.11.21.
- Academic matters are going smoothly in the dept.
- ✓ IV sem Core and Complementary Practical examinations were held on Nov 29, 30, Dec 1.
- ✓ Chemistry Compl. Practical examinations held on 1, 2 Dec.
- Zoology Compl. Practical examinations held on 8/12/21
- X-mas Celebrations was concluded.
- ✓ Eleven Botany students were participated in the NSS Camp
- ✓ Conducted online classes on X-mas Holidays.
- ✓ Dr. MV Jeeshma and Dr. KP Prasanth were took classes in connection with NSS Camp.
- ✓ Time table for 1st, 4th and 6th semesters were submitted
- ✓ Classes for Open course students was completed, Model examination conducted, Result published.
- ✓ Dr. Aparna P participated in the Refresher Course from 9th December 2021 to 22 December 2021.
- ✓ Second semester model examination successfully conducted, marks uploaded in the E-Lab.

- ✓ Our students: Ashok Kumar, from II BSc Botany, Abhijith and Dixith from I BSc Botany were facilitated for KU Hockey Championship.
 - ✓ First Semester BSc Botany Students: Practical classes were started.
 - ✓ International webinar series: on 20.11.21, Dr. Nishant from America was a Reserch Person and talked about Modern Lab facilities in Botany sector.
 - ✓ Conducted Urjaktan Programme
 - ✓ Covid tve / quarantine: no cases were reported
 - ✓ Discussed the study hour plan for II BSc students
 - ✓ Salary for Guest faculty not yet received.
 - ✓ Postion Completion Certificate for Vth sem, 11th sem and 1st sem were prepared.
 - ✓ Internal Marks for 2nd case and Comple. were uploaded, Printout submitted to college office
 - ✓ Students were informed about Digi Lock.
 - ✓ Model GP for Fifth semester prepared.
 - ✓ Repairing work for Microscopes were done.
 - ✓ ID card and Nominal roll were submitted.
 - ✓ Renewal work for Tissue Culture lab is progressing.
 - ✓
- Principal instructed to strengthen the tutorial system.

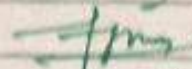


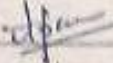
The meeting was concluded at 4.45 pm.

 23/01/22
Dr. K. P. Prasanna

ACADEMIC MONITORING COMMITTEE MEETING

Friday, 10th June 2022 at IQAC Room 12.30 pm.

Members Present:

1. Dr. K. Ajayakumar. 
2. Dr. K. P. PRASANTH, IACM Coordinator, HoD Botany 
3. Dr. Teeshna M. V 
4. Aparna P 

Dr. K. P. Prasant, HoD welcomed all members.

Principal Dr. K. Ajayakumar greeted all members.

The following points were discussed during the meeting.

- Preparation and implementation of academic calendar of Kannur University
- Quality improvement of faculty
- Quality improvement of Teaching Learning process
- Quality improvement of students
- Quality maintenance of lab equipments etc.

Dr. K. P. Prasant pointed out that Departmental academic calendar have been prepared. A detailed discussion was done that activities planned in the department meeting and decided to properly planned. Information was exchanged about planning of different activities to the principal.

Discussion on participation of faculty in diff. programmes, workshops, conferences was done. Review of previous faculty development programmes was done.

Discussion on updation of OBE syllabus was held. Use of ICT tools for improving the understanding of taxonomy, biotechnology and Molecular Biology topics. PPT and other tools should be updated with current information. Imparting the knowledge or practice to students of latest information was discussed. Conducting webinars, seminars, expert sessions to be organized were identified.

Maintenance of lab equipments was discussed. Maintenance process was initiated.

- Students progression report was discussed. Discussion regarding placement of the students, students pursuing higher studies was held. Entrance guidance sessions must be arranged for the students interested in higher studies.
- Kannur University Examination monitoring - Discussion regarding composition of examiners, Lab sessions etc was discussed.
- Feedback analysis - Students feedback must be conducted and action must be taken on the basis of feedback for improvement. Principal suggested that timely corrective decisions are to be made accordingly for the desired outcome. All the students who passed out this year i.e., 2022 have submitted the feedback forms.
- Tutorial system - Students must be mentored on one to one basis. The tutors must guide the students academically and personally. Tutor must visit mentee home once in a semester. It is decided to counselling of the students must be conducted by their respective tutors on a regular basis. It is decided to maintain tutorial records properly.
- Students assessment registers - It is decided to conduct tutorial, session plan and regular lectures as per prescribed timetable. Attendance entry, Core, Comple. papers, Common classes, syllabus coverage, identification of slow learners and fast learners should be entered in the Teachers diary.
- Dr. Aparna presented Monthly IQAC report
- Dr. Jeeshna presented Vth sem Result analysis.
- Dr. KP Prasanth presented the future events/planner.

BSc Botany Results at a glance for last ^{Five} ~~seven~~ years

Year	Students appeared	Pass %	A+	A	B	C	D	E
2016	33	31	93.94%	0	2	18	10	0
2017	34	26	76.47%	0	14	8	4	0
2018	37	28	75.68%	1	9	7	10	1
2019	34	27	79.41%	0	11	16	0	0
2020	34	27	79.41%	0	11	13	3	0
2021	37	33	89.19%	5	18	8	2	0
2022	34	30	88.23%	2	18	9	1	0

Result Analysis of VIII sem Students 2022

After analysing the overall result of the all semester examinations of 2022 batch students it was found that two students, Mrs Sandra and Mrs Ashna Sudhakar secured A+ grade bringing glory to the department. Ms. Sandra got the overall highest percentage of in the final result.

As per the KU Examinations notification regarding the result publication on 16/6/22, we got

2 A+, 18 A, 9 B and 1 C

30 students passed out of 34. So pass % is 88.23%

4 students failed: Sankeerth, Kavya K, Anagha N and Sreelakshmi


100622

AMC Meeting Minutes

08.08.2022 IQAC ROOM 11:30 AM

Members Present :

1. Dr. K. Jayakumar
2. Dr. K. P. Prasanth IQAC Coordinator & HOD Botany
3. Dr. Aparna P
4. Dr. Jeeshna MV

Dr. K. P. Prasanth, welcomed the gathering. The minutes of last meeting were read and the minutes were unanimously approved.

Review of IQAC related activities was taken.

Dr. Aparna P reviewed the latest events and activities undertaken by the dept. All teachers were instructed to prepare for the best result to upcoming NAAC visit.

An academic plan of dept. of Botany is discussed and should be thoroughly implemented.

It was decided to conduct a certificate course apart from university curriculum, students must get additional programs like expert lectures, bridge course etc. we should identify and organise such programs.

All teachers presented the syllabus coverage report of their respective papers.

Dr. Jeeshna presented the III semester BSc Botany result analysis. Chemistry, zoology, English and Malayalam papers should be improved and fast learners and slow learners were identified.

It is decided to conduct one more international seminar by the help of alumnus Dr. Mrishana.

Extra efforts taken for slow learners like Bharu, Linna, Neha from VII semester Dayal sumesh, Aravindhan P from IIIrd semester were discussed.


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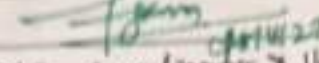
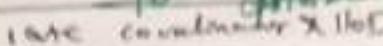
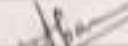


AMC Meeting Minutes

Date: 28.11.2022

Time: 10.30 AM

Venue: IAC Room

Members Present

1. Dr. K. Arjun Kumar 
2. Dr. K. P. Prasad  IAC coordinator & HoD
3. Dr. Aparna P 
4. Dr. Jyoti M. V 
5. Shalika T 

Dr. K. P. Prasad, HoD welcomed and briefed the department progress, highlighted the department activities and facilities available in the department. Lab facilities teaching learning pro with projectors, student forum, placement activities mentoring & lateral systems have also been discussed.

The following events were reported

October 6th Fourth sem Chemistry practicals

October 9th Study leave

Overnight stay at SRI College Kannur for 1st sem Botany student

10th November Model exam for Fifth sem students.

14th no regular class

15th KDU Educational Bandh.

On a preliminary enquiry conducted by the SRI enquiry committee and information received from the eyewitness and from the circumstantial witness it was decided that Mr. Arjun M, III BSc Botany has actively participated in the on untoward incidences occurred in room no 104 on 20.10.22 in connection with the coming of the college union elections 2022.

Therefore Mr. Arjun is directed to attend a hearing on 26.10.22. Mr. Arjun M has been suspended and the college council took the action against Mr. Arjun. He was given a show-cause notice earlier.

Attendance of Students is an important factor in student achievement. 5th semester students i.e. Linna and Sharma - have poor attendance and it has serious implications for later outcomes as well - Result of entire Batch will be affected by lowering the pass%. Linna and Sharma were asked to improve their last semester papers.

HoD also discussed about the forthcoming events of departments: External activities, Alumni meet, International webinar and Field visit.

Principal Dr. K. Ajayakumar reported that our college is 62 years old as we have a history and a heritage which we endeavour to preserve and which are an inspiration and guide for our future. Since we have Research facilities in Dept. of Botany, we have begun to lay greater emphasis on research.

Finally the AMC meeting concluded with thanking remarks by Dr. Aparna, Asst. Professor of Botany



28.11.22

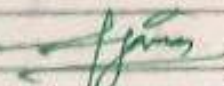

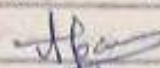


AMC meeting

21.02.2023

Tuesday

11.15 am

Members Present:

1. Dr. K. Ajayakumar 
2. Dr. K. P. Prasanth HOD & LQAC, Coordinator 
3. Dr. Aparna P 
4. Dr. Jeeshna M V 
5. Shalika T 

Agenda

1. Principals report
2. HOD report
3. Kalosarans
4. Research Directors visit
5. Model exams
6. AMC meeting review
7. name preparations
8. AOM

Dr. K. P. Prasanth welcomed the gathering.

Dr. K. Ajayakumar, Principal, pointed out the opportunities for Learning and collaboration. This type of faculty meeting serves as one way to improve department by enhancing teaching and Learning, as well as building collaborative culture. Actually staff are facing continued pressure to increase student learning in the class room after the pandemic period. Each of ~~the~~ our actions requires preparation and learning time for effective implementation, Dr. Ajayakumar said,

The principal enquired about the result of examinations and congratulated all the staff members to keep the flag of Botany Department always high.